

**STAFFORD TOWNSHIP SCHOOL DISTRICT
MANAHAWKIN, NJ**

PUBLIC AGENDA

BUSINESS MEETING

PLACE: Administration Building
DATE: February 19, 2009
TIME: 7:00 p.m.

CALL TO ORDER

The Stafford Township's Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press, Asbury Park Press, and the Beacon. Notice has been posted in the office of the Stafford Township Clerk and all school buildings.

FLAG SALUTE

ROLL CALL

Thomas Dellane	Member
Sam Fierra	Member
Scott Moses	Member
Tammy Nicolini	Member
Gregory Quille	Member
Carol Williams	Member
Lori Wyrsh	Member
Peter Slomkowski	Vice President
Denise Harrington	President

ALSO PRESENT

Ronald L. Meinders	Superintendent
Judith DeStefano	Assistant Superintendent
Enrico D. Siano	B.S/S.B.A.
Tracey Schneider, Esq.	Board of Education Attorney

ROUTINE MATTERS

(The following Routine Matters were discussed)

SUPERINTENDENT'S EDUCATIONAL REPORT

- 1. Attached:

APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

To approve the minutes of the following meetings:

- 1. January 15, 2009.

Vote

Member	Yes	No	Ab	Member	Yes	No	Ab
Thomas Dellane	—	—	—	Carol Williams	—	—	—
Sam Fierra	—	—	—	Lori Wyrsh	—	—	—
Scott Moses	—	—	—	Peter Slomkowski	—	—	—
Tammy Nicolini	—	—	—	Denise Harrington	—	—	—
Gregory Quille	—	—	—				

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

CLOSED SESSION

Litigation Update

CORRESPONDENCE TO AND FROM THE BOARD

BOARD BUSINESS

NEW BUSINESS

A. FINANCE/INSURANCE/TRANSPORTATION

The following Finance/Insurance/Transportation items were discussed:
Chairperson of the Finance/Insurance/Transportation Committee - Tammy Nicolini -
Report: The Finance/Insurance/Transportation Committee has reviewed the following action items, has consulted with the Superintendent, School Business Administrator/Board Secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2008-2009 Goals and Objectives. In addition, we further certify that we have reviewed the attached bill list and are satisfied that curriculum related expenditures are directly related to the results of assessment data and that professional development expenditures are directly related to professional development plans.

1. To approve for payment of bills listed on the Bill Resolution dated February 19, 2009 totaling \$1,029,282.02. Attachment
2. To accept the Treasurer's Report for the month of December 2008 with a cash balance of \$4,090,694.97. Attachment
3. To accept the Secretary's Report for the month of December 2008 with a cash balance of \$4,090,694.97.
4. Certification of No Overexpenditures:
Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Enrico D. Siano, board secretary, certify that as of December 2008 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

Board Resolution:

Through the adoption of this resolution, we, the Stafford Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of December 2008, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. To approve the attached line item transfers.
6. To recommend the acceptance of the EIRC proposal/service agreement for Balanced Leadership training and coaching services for school leaders in partnership with Little Egg Harbor School District.
7. To approve MOESC to provide bedside instruction for Student ID#14180 beginning November 24, 2008 and ending December 31, 2008.
8. To approve March 11, 2009 at 10:00 a.m. as the ballot position drawing to be held in the board secretary's conference room located at 775 E. Bay Avenue, Manahawkin, NJ for candidates who filed petitions to run for a position on the board of education.
9. To approve the disposal of the 1990 Ford F150 pick-up truck bearing the vin #1FTEF15N8LNB40030.
10. To accept the FY '09 No Child Left Behind (NCLB) funds for the following programs: Title I - \$137,316; Title IIA - \$85,411; Title IID - \$1,027; Title III - \$37,805; Title IV - \$5,494. The above amounts include the non- public allocations and Title III Consortium allocation.
11. To approve the services of CMX, Manahawkin, NJ to oversee the construction process of the McKinley Avenue Entrance Project for the sum of \$6,850. The project should begin this Spring.
12. To approve Uniform Shared Services and Consolidation Act Agreement with EIRC of Sewell, NJ for the purpose of purchasing Microsoft Licensing in the amount of \$57,335.42, subject to attorney review, beginning March 2009 and ending February 2010.
13. To accept the following donations for "Butterfly Bonanza" at the Oxycocus School:
 - a. \$300 from Kline Brothers Landscaping.
 - b. \$410 from the Stafford Township Education Foundation.

Vote

Member	Yes	No	Ab	Member	Yes	No	Ab
Thomas Dellane	—	—	—	Carol Williams	—	—	—
Sam Fierra	—	—	—	Lori Wyrsh	—	—	—
Scott Moses	—	—	—	Peter Slomkowski	—	—	—
Tammy Nicolini	—	—	—	Denise Harrington	—	—	—
Gregory Quille	—	—	—				

B. CURRICULUM/INSTRUCTION/TECHNOLOGY

The following Curriculum/Instruction/Technology items were discussed:

Chairperson of the Curriculum/Instruction/Technology Committee - Sam Fierra -

Report: The Curriculum/Instruction/Technology Committee has reviewed the following action items, has consulted with the Superintendent, Assistant Superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2008-2009 Goals and Objectives. In addition, we further certify that we have reviewed the attached professional development request list and are satisfied that each professional development event is directly related to the employee’s duties, each event is fiscally prudent (consistent with N.J.S.A. 18A:11-12), that teaching staff requests are aligned to the New Jersey Core Curriculum Content Standards, and that administrator requests are aligned to the Professional Standards for School Leaders.

1. To approve the "Trout in the Classroom" field trip to the Forest Resource Center in Jackson, NJ (as part of a grant from the Ocean County Soil Conservation District) on May 27, 2009.

2. To approve the review of the attached Professional Development Plan for the 2009-2010 school year prior to submission to the County Superintendent for approval.

3. To approve the professional development requests shown on the attached listing.

Vote

Member	Yes	No	Ab	Member	Yes	No	Ab
Thomas Dellane	—	—	—	Carol Williams	—	—	—
Sam Fierra	—	—	—	Lori Wyrsh	—	—	—
Scott Moses	—	—	—	Peter Slomkowski	—	—	—
Tammy Nicolini	—	—	—	Denise Harrington	—	—	—
Gregory Quille	—	—	—				

C. PERSONNEL/NEGOTIATIONS

The following Personnel items were discussed:

Chairperson of the Personnel Committee - Denise Harrington -

Report: The superintendent recommends the Board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants and are hereby recommended for an employment contract contingent upon the successful completion of their accredited degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated. The Personnel/Negotiations Committee has reviewed the following action items, has consulted with the Superintendent, Assistant Superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2008-2009 Goals and Objectives.

1. To approve the following requests for unpaid leaves of absence:
 - a. Victoria Clapper, teacher aide, beginning January 7, 2009 and returning January 14, 2009, medical reasons.
 - b. Meredith O'Donnell, teacher, beginning March 2, 2009 and returning April 9, 2009, child-rearing leave.
 - c. Kathleen Doyle, teacher, beginning May 1, 2009 and ending June 30, 2009, child rearing leave.
 - d. Donna Brearley, teacher aide, beginning January 12, 2009 and returning January 20, 2009, personal reasons.
 - e. Debra Freiermuth, cafeteria/playground aide, beginning February 5, 2009 and returning February 9, 2009, personal reasons.
2. To approve Sarah Ewen, teacher, for an extra-curricular position for the 2008-2009 school year, per negotiated agreement.
3. To approve Marie C. Coll Kent, MSW, ACSW, LCSW from Grantwriting Plus as a consultant for grant writing services beginning February 2009 and ending June 30, 2009.

4. To approve the change in status for the following personnel:
 - a. Susan Stillwell, MD personal aide, to SE personal aide, McKinley Avenue Elementary School, beginning January 20, 2009 and ending June 30, 2009.
 - b. Barbara Cortellino, part-time confidential secretary to full-time confidential secretary, beginning March 1, 2009 and ending June 30, 2009.
 - c. Maryanne Tallon, SE personal aide, to MD personal aide at McKinley Avenue Elementary School, beginning January 20, 2009 and ending June 30, 2009.

5. To approve the following personal assistants for student ID #15065, per negotiated agreement:
 - a. Melissa Morgan for a morning music program, up to four hours, beginning March 17, 2009 and ending April 2, 2009.
 - b. Victoria Clapper for an after school program up to four hours, beginning March 11, 2009 and ending April 2, 2009.

6. To approve the attached list of students to participate in Student/Teacher fieldwork.

7. To approve the resignation of Laurie Passenti, school greeter, effective February 6, 2009.

8. To approve the placement of Caitlin Campbell and Laine Meelheim, volunteer interns of the M.A.T.E.S. program of the O.C.V.T.S., to complete their senior experience hours, beginning February 2009 and ending June 2009.

9. To approve the attached list of substitutes for the 2008-2009 school year.

Vote

Member	Yes	No	Ab	Member	Yes	No	Ab
Thomas Dellane	—	—	—	Carol Williams	—	—	—
Sam Fierra	—	—	—	Lori Wyrsh	—	—	—
Scott Moses	—	—	—	Peter Slomkowski	—	—	—
Tammy Nicolini	—	—	—	Denise Harrington	—	—	—
Gregory Quille	—	—	—				

D. POLICY/LEGISLATIVE/COMMUNICATIONS

The following Policy/Legislative items were discussed:
Chairperson of the Policy/Legislative Committee - Scott Moses

Report: The Policy/Legislative/Communications Committee has reviewed the following policies and regulations, has consulted with the Board Attorney and other appropriate district officials, and hereby certify, pursuant to N.J.S.A. 18A:11-1, that the attached policies and regulations are in compliance with all applicable statutes and administrative code provisions and consistent with the Stafford Township Board of Education and the Stafford Township School District 2008-2009 Goals and Objectives. In addition, we further certify that the policies and regulations denoted with an asterisk '*' are being revised or adopted in accordance with recent changes in statute or administrative code.

E. BUILDINGS/GROUNDS/CAFETERIA

The following Buildings & Grounds/Cafeteria items were discussed:
Chairperson of the Buildings/Grounds/Cafeteria Committee - Peter Slomkowski

Report: The Buildings/Grounds/Cafeteria Committee has reviewed the following action items, has consulted with the School Business Administrator/Board Secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2008-2009 Goals and Objectives.

OLD BUSINESS

ADVANCED PLANNING

1. Attached:

COMMUNICATION FROM THE PUBLIC

CLOSED SESSION (IF NEEDED)- PERSONNEL/NEGOTIATIONS

BOARD OF EDUCATION INFORMATIONAL ITEMS

1. Attached:

ADJOURNMENT

PUBLIC COMMENT NOTICE - STAFFORD TOWNSHIP BOARD OF EDUCATION MEETINGS

The Stafford Township Board of Education welcomes the opportunity to hear what members of the public have to say about matters of public interest. However, we do have specific procedures in place for you to bring your concerns to the proper personnel. We refer to this as the chain of command. For example, if you have a concern involving something within the classroom, we would ask that you first speak to the teacher, and if necessary, the principal. If you have not utilized the chain of command, we would ask that you please do so prior to addressing your concerns in this meeting so that the district personnel are given the opportunity to resolve these matters to your satisfaction. If, after utilizing the chain of command, you feel your concerns have not been addressed, we welcome you to return to the next Board meeting to voice your concern. If you have any questions about the chain of command (or the appropriate person to whom you should address your concern), please feel free to ask any member of the Board at the break or when this meeting concludes. We would also like to make you aware that there are certain matters that the Board can only discuss in closed session. Thus, if your comments touch upon an issue that is only to be discussed in closed session or one where certain notices must be provided prior to the Board conducting any discussions, the Board will not be able to respond to your comments at this time. We will inform you if this is the case when you have finished speaking. Specifically, this situation may arise if you are discussing a particular employee (or employees) of the district or a particular student (or students).