

**STAFFORD TOWNSHIP SCHOOL DISTRICT  
MANAHAWKIN, NJ**

**PUBLIC AGENDA**

**BUSINESS MEETING**

PLACE: Administration Building

DATE: April 7, 2009

TIME: 7:30 p.m.

**CALL TO ORDER**

The Stafford Township's Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press, Asbury Park Press, and the Beacon. Notice has been posted in the office of the Stafford Township Clerk and all school buildings.

**FLAG SALUTE**

**ROLL CALL**

Thomas Dellane	Member
Sam Fierra	Member
Scott Moses	Member
Tammy Nicolini	Member
Gregory Quille	Member
Carol Williams	Member
Lori Wyrsh	Member
Peter Slomkowski	Vice President
Denise Harrington	President

**ALSO PRESENT**

Ronald L. Meinders	Superintendent
Judith DeStefano	Assistant Superintendent
Enrico D. Siano	B.S/S.B.A.
Tracey Schneider, Esq.	Board of Education Attorney

**ROUTINE MATTERS**

(The following Routine Matters were discussed)

**SUPERINTENDENT'S EDUCATIONAL REPORT**

**APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**

To approve the minutes of the following meetings:

1. March 19, 2009

Absent: Carol Williams

Vote

Member	Yes	No	Ab	Member	Yes	No	Ab
Thomas Dellane	—	—	—	Carol Williams	—	—	—
Sam Fierra	—	—	—	Lori Wyrsh	—	—	—
Scott Moses	—	—	—	Peter Slomkowski	—	—	—
Tammy Nicolini	—	—	—	Denise Harrington	—	—	—
Gregory Quille	—	—	—				

**COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)**

## **CLOSED SESSION**

Litigation Update

## **CORRESPONDENCE TO AND FROM THE BOARD**

## **BOARD BUSINESS**

1. President's Message

## **NEW BUSINESS**

### **A. FINANCE/INSURANCE/TRANSPORTATION**

The following Finance/Insurance/Transportation items were discussed:  
Chairperson of the Finance/Insurance/Transportation Committee - Tammy Nicolini -  
Report: The Finance/Insurance/Transportation Committee has reviewed the following action items, has consulted with the Superintendent, School Business Administrator/Board Secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2008-2009 Goals and Objectives. In addition, we further certify that we have reviewed the attached bill list and are satisfied that curriculum related expenditures are directly related to the results of assessment data and that professional development expenditures are directly related to professional development plans.

1. To approve for payment of bills listed on the Bill Resolution dated April 7, 2009 totaling \$1,162,052.96. Attachment

2. To accept the Treasurer's Report for the month of February 2009 with a cash balance of \$4,764,494.29. Attachment
3. To accept the Secretary's Report for the month of February 2009 with a cash balance of \$4,764,494.29.
4. Certification of No Overexpenditures:  
Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Enrico D. Siano, board secretary, certify that as of February 2009 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

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Board Secretary

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Date

Board Resolution:

Through the adoption of this resolution, we, the Stafford Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of February 2009, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. To approve the attached line item transfers.
6. To accept the following donations from Target's "Take Charge of Education Program":
  - a. \$302.38 - Ocean Acres Elementary School.
  - b. \$101.53 - McKinley Avenue Elementary School.
  - c. \$93.28 - Intermediate School.
7. To approve the renewal of contract in the amount of \$47,772, beginning July 1, 2009 and ending June 30, 2010, for Waste Management of New Jersey, Ewing, NJ for trash removal for the 2009-2010 school year with no increase in cost over last year.
8. To approve the renewal of contract beginning July 1, 2009 and ending June 30, 2010 for Stohrer Brothers, Inc. of Manahawkin, NJ, for towing services with no increase in price over last year. Cost \$74/hour.

9. To approve addendum for the FY 2008-2009 IDEA Grant in the amount of \$8,198 for Basic and \$1,306 for Preschool.
10. To approve gym lighting upgrade projects at the Primary Learning Center, Ocean Acres, Intermediate, McKinley, and Oxycocus Schools. The Stafford Township Board of Education would be eligible to apply to the New Jersey Department of Education for ROD (Regular Operating District) grant consideration for these projects. By applying for this grant the district's Long Range Facilities Plan with regard to this project must be upgraded.
11. To approve the services of the Spiezle Architectural Group to submit the gym lighting upgrade project to the Department of Education for ROD grant consideration on behalf of the Stafford Township school district.
12. To authorize the school business administrator to pay the full obligation of the 2009 Public Employees Retirement System's bill in the amount of \$405,384 or to defer \$180,283 of this amount based on the status of the budget referendum and cash balances as of April 23, 2009.

Vote

Member	Yes	No	Ab	Member	Yes	No	Ab
Thomas Dellane	—	—	—	Carol Williams	—	—	—
Sam Fierra	—	—	—	Lori Wyrsh	—	—	—
Scott Moses	—	—	—	Peter Slomkowski	—	—	—
Tammy Nicolini	—	—	—	Denise Harrington	—	—	—
Gregory Quille	—	—	—				

## B. CURRICULUM/INSTRUCTION/TECHNOLOGY

The following Curriculum/Instruction/Technology items were discussed:

Chairperson of the Curriculum/Instruction/Technology Committee - Sam Fierra -

Report: The Curriculum/Instruction/Technology Committee has reviewed the following action items, has consulted with the Superintendent, Assistant Superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2008-2009 Goals and Objectives. In addition, we further certify that we have reviewed the attached professional development request list and are satisfied that each professional development event is directly related to the employee's duties, each event is fiscally prudent (consistent with N.J.S.A. 18A:11-12), that teaching staff requests are aligned to the New Jersey Core Curriculum Content Standards, and that administrator requests are aligned to the Professional Standards for School Leaders.

1. To approve the Professional Development requests shown on the attached listing.
2. To approve the attached Wellness Plan.
3. To approve to apply for the Readiness and Emergency Management for Schools Grant.
4. To approve Oxycocus Elementary School students and staff to be transported to Ocean Acres Elementary School to attend the Stafford Fire Department Forest Fire Prevention Awareness Presentation on April 7, 2009.

Vote

Member	Yes	No	Ab	Member	Yes	No	Ab
Thomas Dellane	—	—	—	Carol Williams	—	—	—
Sam Fierra	—	—	—	Lori Wyrsh	—	—	—
Scott Moses	—	—	—	Peter Slomkowski	—	—	—
Tammy Nicolini	—	—	—	Denise Harrington	—	—	—
Gregory Quille	—	—	—				

## C. PERSONNEL/NEGOTIATIONS

The following Personnel items were discussed:

Chairperson of the Personnel Committee - Denise Harrington -

Report: The superintendent recommends the Board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants and are hereby recommended for an employment contract contingent upon the successful completion of their accredited degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated. The Personnel/Negotiations Committee has reviewed the following action items, has consulted with the Superintendent, Assistant Superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2008-2009 Goals and Objectives.

1. To approve the following resignations as of June 30, 2009:
  - a. Geraldine Naughton, elementary teacher.
  - b. Patricia Mesarick, elementary teacher.
  - c. Colleen Lambert, teacher of health & physical education.
  - d. Dorothy McNally, elementary teacher.
  - e. Eileen Francis, elementary teacher.
  - f. Desmond Brown, student personnel services.
  - g. Diane Entrikin, teacher aide.
  - h. John Hamilton, custodian.
2. To approve an adjustment in salary for the 2010-2011 school year for Dawn Reo, Supervisor of Special Services for MA+30.
3. To approve the attached list of substitutes for the 2008-2009 school year.
4. To approve the attached list of students to participate in Student/Teacher Fieldwork.
5. To approve the change in status for Mary Ann Morgan, special education personal aide, MD class, McKinley Avenue Elementary School to special education aide, PSD class, Ocean Acres Elementary School beginning March 20, 2009 and ending June 30, 2009.

6. To approve the request for unpaid leave of absence for Debra Freiermuth, cafeteria/playground aide, March 16, 2009, personal reasons.

Vote

Member	Yes	No	Ab	Member	Yes	No	Ab
Thomas Dellane	—	—	—	Carol Williams	—	—	—
Sam Fierra	—	—	—	Lori Wyrsh	—	—	—
Scott Moses	—	—	—	Peter Slomkowski	—	—	—
Tammy Nicolini	—	—	—	Denise Harrington	—	—	—
Gregory Quille	—	—	—				

**D. POLICY/LEGISLATIVE/COMMUNICATIONS**

The following Policy/Legislative items were discussed:

Chairperson of the Policy/Legislative Committee - Scott Moses

Report: The Policy/Legislative/Communications Committee has reviewed the following policies and regulations, has consulted with the Board Attorney and other appropriate district officials, and hereby certify, pursuant to N.J.S.A. 18A:11-1, that the attached policies and regulations are in compliance with all applicable statutes and administrative code provisions and consistent with the Stafford Township Board of Education and the Stafford Township School District 2008-2009 Goals and Objectives. In addition, we further certify that the policies and regulations denoted with an asterisk “\*” are being revised or adopted in accordance with recent changes in statute or administrative code.

1. To approve the second reading of the following new and/or revised bylaws and policies:

New:

Policy 2631 – New Jersey Quality Single Accountability Continuum (QSAC)\*

Revise:

Bylaw 0134 – Board Self Evaluation

Bylaw 0142.1 – Nepotism\*

Bylaw 0168 – Recording Board Meeting

- Policy 1240 – Evaluation of Superintendent
- Policy 1523 – Comprehensive Equity Plan\*
- Policy 2360 – Use of Technology
- Policy 2422 – Health Education
- Policy 3222 – Evaluation of Tenured Teaching Staff Members
- Policy 3233 – Political Activities\*
- Policy 4233 – Political Activities\*
- Policy 5512.01 – Harassment, Intimidation and Bullying
- Policy 6740 – Capital Reserve Account\*
- Policy 8422 – Reporting Accidents

2. To approve the second reading of the following regulations:

- Regulation 1240 – Evaluation of Superintendent
- Regulation 3222 – Evaluation of Tenured Teaching Staff Members
- Regulation 3233 – Political Activities\*
- Regulation 3432 – Sick Leave
- Regulation 4233 – Political Activities\*
- Regulation 4432 – Sick Leave
- Regulation 6740 – Capital Reserve Account\*
- Regulation 8630 – Emergency School Bus Procedures

3. To approve the attached job description: E-8, Advisor - Extended School Day Activity.

Vote

Member	Yes	No	Ab	Member	Yes	No	Ab
Thomas Dellane	—	—	—	Carol Williams	—	—	—
Sam Fierra	—	—	—	Lori Wyrsh	—	—	—
Scott Moses	—	—	—	Peter Slomkowski	—	—	—
Tammy Nicolini	—	—	—	Denise Harrington	—	—	—
Gregory Quille	—	—	—				

## **E. BUILDINGS/GROUNDS/CAFETERIA**

The following Buildings & Grounds/Cafeteria items were discussed:

Chairperson of the Buildings/Grounds/Cafeteria Committee - Peter Slomkowski

Report: The Buildings/Grounds/Cafeteria Committee has reviewed the following action items, has consulted with the School Business Administrator/Board Secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2008-2009 Goals and Objectives.

## **OLD BUSINESS**

## **ADVANCED PLANNING**

1. Attached.

## **COMMUNICATION FROM THE PUBLIC**

## **CLOSED SESSION (IF NEEDED)- PERSONNEL/NEGOTIATIONS**

### **BOARD OF EDUCATION INFORMATIONAL ITEMS**

1. Attached.

### **ADJOURNMENT**

#### **PUBLIC COMMENT NOTICE - STAFFORD TOWNSHIP BOARD OF EDUCATION MEETINGS**

The Stafford Township Board of Education welcomes the opportunity to hear what members of the public have to say about matters of public interest. However, we do have specific procedures in place for you to bring your concerns to the proper personnel. We refer to this as the chain of command. For example, if you have a concern involving something within the classroom, we would ask that you first speak to the teacher, and if necessary, the principal. If you have not utilized the chain of command, we would ask that you please do so prior to addressing your concerns in this meeting so that the district personnel are given the opportunity to resolve these matters to your satisfaction. If, after utilizing the chain of command, you feel your concerns have not been addressed, we welcome you to return to the next Board meeting to voice your concern. If you have any questions about the chain of command (or the appropriate person to whom you should address your concern), please feel free to ask any member of the Board at the break or when this meeting concludes. We would also like to make you aware that there are certain matters that the Board can only discuss in closed session. Thus, if your comments touch upon an issue that is only to be discussed in closed session or one where certain notices must be provided prior to the Board conducting any discussions, the Board will not be able to respond to your comments at this time. We will inform you if this is the case when you have finished speaking. Specifically, this situation may arise if you are discussing a particular employee (or employees) of the district or a particular student (or students).