

The Committee of the Whole Meeting of the Stafford Township Board of Education was held on April 20, 2017 at 6:09pm at the Stafford Intermediate School Library.

CALL TO ORDER

The Stafford Township Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press, Asbury Park Press, and the Beacon. Notice has been posted in the office of the Stafford Township Clerk and all school buildings.

ROLL CALL

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|--------------------|-------------------------|
| Michael Benson | Member |
| Wendy Cotter | Member |
| Walter Jauch | Member |
| Deborah Lyons | Member |
| Joseph Mangino | Member |
| Tammy Nicolini | Member (Absent) |
| Beth Sicoli | Member (Arrived 6:30pm) |
| Richard Czajkowski | Vice President |
| Michael Hemenway | President |

ALSO PRESENT

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| George J. Chidiac | Superintendent |
| Daniel Smith | Business Administrator/Board of Education Secretary |
| Laura Benson, Esq. | Board Attorney |

FLAG SALUTE

A. CLOSED SESSION

None

B. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

None

C. CURRICULUM/INSTRUCTION/TECHNOLOGY

The following Curriculum/Instruction/Technology items were discussed:

- Discussion of Board Member Devices – Dan Smith
- Gifted and Talented Criteria – Jenny Ulbricht

Mr. Smith discussed options for board member devices. The board would like to move away from Apple. Mr. Smith will look into pricing options for Chromebooks and Microsoft Surfaces and will send the information out to the board.

Mrs. Ulbricht discussed the current Gifted and Talented program and criteria. Mrs. Ulbricht discussed the new criteria and will have the information sent out to the parents. Mrs. Cotter suggested adding email to the information rollout. The board discussed grandfathered students and possibly not allowing grandfathered students continuance in the program if they do not meet the new criteria.

Mrs. Scherlin discussed tuition students in the district. Mrs. Scherlin reviewed the PowerPoint outlining the benefits of accepting tuition students.

D. POLICY/LEGISLATIVE

The following Policy/Legislative items were discussed:

1. To approve the **first and only reading** of the following **revised** policy and regulation:

- 7440 School Security
- R7440 School Security

2. To approve the **first reading** of the following **revised** policies and regulations:

- 0000.02 Introduction (M)
- 2415.06 Unsafe School Choice Option (M)
- 2464 Gifted and Talented Students (M)
- 2622 Student Assessment (M)
- 3160 Physical Examination (M)
- 4160 Physical Examination (M)
- 5116 Education of Homeless Children
- R3160 Physical Examination (M)
- R4160 Physical Examination (M)
- R5116 Education of Homeless Children

3. To approve the **first reading** of the following **new** policies:

- 7446 School Security Program
- 8350 Records Retention

Mr. Chidiac asked if there were any questions on policies. Mr. Czajkowski suggested the district look into electronic record retention, starting in current year moving forward. Mr. Smith will look into and report back to the board.

E. FINANCE/INSURANCE/TRANSPORTATION

The following Finance/Insurance/Transportation items were discussed:

- STAC Revenue Update
- 2017-2018 Tuition Rates
- Discussion on 2016-2017 Surplus

Mr. Smith reviewed the status of STAC as of March 31, 2017. He noted the year-end profit should be around \$50,000, which is in line with the prior two years. Mr. Smith thanked Mrs. Weidenhof and Mr. Brennan for their hard work and dedication to the district.

Mr. Smith reviewed the tuition rates for 2017-2018. He noted the rates are populated by the budget software and are based on the approved budget.

Mr. Smith reviewed the estimated surplus for 2016-2017. He noted that he would like to end the year at \$310,000, which is the figure that was discussed last school year. Mr. Smith noted that funds will be deposited into the maintenance and capital reserve accounts in June, and a more detailed summary will be given at that time.

F. BUILDINGS/GROUNDS/CAFETERIA

The following Buildings/Grounds/Cafeteria items were discussed:

- Food Service Presentation – Liz Docimo & Mary Bueti
- Referendum Update
- ESIP Update
- Intermediate Field Project Update
- Oxycocus Window Replacement Update

Ms. Docimo and Ms. Bueti gave an update on new items being offered in the cafeteria and incentive programs offered to the students. Ms. Docimo spoke about new products that Sodexo is exploring. Ms. Docimo noted that the food service program is currently in good financial shape and noted that they enjoy working in the district.

Mr. Smith reviewed the referendum update and the bids received for security upgrades, Ocean Acres chiller and McKinley RTUs. The board discussed the financial impact of completing a project versus pushing off for one year. The board took a straw poll and decided to postpone the McKinley interior doors and Intermediate ceiling replacement project.

Mr. Smith gave an update on the ESIP project. Mr. Smith noted the work will begin on both the lighting retrofit and building envelope projects on Monday, April 24th. He noted the solar project will be moving forward as well.

Mr. Smith gave an update on the Intermediate field project. He noted the project is behind schedule, but the district is still moving forward with Ms. Hogan and hopes to begin work soon.

Mr. Smith gave an update on the Oxycocus window replacements. He noted one office will be completed as a sample, and if the district is happy with the outcome we will move forward. If not, the district can look to complete a bid for a full replacement.

G. CLOSED SESSION – STUDENT MATTERS

We are looking for a motion to enter into closed session for the purpose of discussing student matters, specifically, Harassment, Intimidation and Bullying reports. The Board may return to public meeting for formal action.

Pursuant to the Open Public Meetings Act, the public will be excluded from this discussion. However, results of the discussion will be made public at a time when the Board feel the matter has been resolved.

A motion was made by Walter Jauch and seconded by Michael Hemenway to move on the above Resolution. Voice vote: All members present voted yes (8-0); motion passed.

A motion was made by Walter Jauch and seconded by Michael Hemenway to exit closed session. Voice vote: All members present voted yes (8-0); motion passed.

TIME IN: 7:05pm

TIME AT CONCLUSION OF CLOSED SESSION: 7:19pm

ADJOURNMENT

A motion was made by Beth Sicoli and seconded by Joseph Mangino to adjourn the meeting at 7:19pm. Voice vote: All members present voted yes (8-0); motion passed.

PUBLIC COMMENT NOTICE - STAFFORD TOWNSHIP BOARD OF EDUCATION MEETINGS

The Stafford Township Board of Education welcomes the opportunity to hear what members of the public have to say about matters of public interest. However, we do have specific procedures in place for you to bring your concerns to the proper personnel. We refer to this as the chain of command. For example, if you have a concern involving something within the classroom, we would ask that you first speak to the teacher, and if necessary, the principal. If you have not utilized the chain of command, we would ask that you please do so prior to addressing your concerns in this meeting so that the district personnel are given the opportunity to resolve these matters to your satisfaction. If, after utilizing the chain of command, you feel your concerns have not been addressed, we welcome you to return to the next Board meeting to voice your concern. If you have any questions about the chain of command (or the appropriate person to whom you should address your concern), please feel free to ask any member of the Board at the break or when this meeting concludes. We would also like to make you aware that there are certain matters that the Board can only discuss in closed session. Thus, if your comments touch upon an issue that is only to be discussed in closed session or one where certain notices must be provided prior to the Board

conducting any discussions, the Board will not be able to respond to your comments at this time. We will inform you if this is the case when you have finished speaking. Specifically, this situation may arise if you are discussing a particular employee (or employees) of the district or a particular student (or students).

Daniel Smith
School Business Administrator/Board Secretary

DS/km/4-24/2017