

BUSINESS MEETING

June 21, 2012

The Business Meeting of the Stafford Township Board of Education was held on June 21, 2012 at 5:00pm at the Administration Building.

CALL TO ORDER

The Stafford Township's Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press, Asbury Park Press, and the Beacon. Notice has been posted in the office of the Stafford Township Clerk and all school buildings.

ROLL CALL

Sharon Bialecki	Member
Christine English	Member
Samuel Fierra	Member
Kevin Leonard	Member (Arrived 7:05pm)
Gregory Quille, D.C.	Member
Joseph Sauer	Member (Arrived 5:30pm)
Beth Sicoli	Member
Wendy Cotter	Vice President
Tammy Nicolini	President

ALSO PRESENT

Judith DeStefano-Anen, Ed.D.	Superintendent
Enrico D. Siano	B.S./S.B.A.
Tracey Schneider, Esq.	Board of Education Attorney

EXECUTIVE SESSION – AGENDA REVIEW

HIB Reports - None

FLAG SALUTE

RECOGNITION/PRESENTATIONS

SUPERINTENDENT’S EDUCATIONAL REPORT – <Q:\Agenda Attachments\May 2011 - December 2012\June 21\6.21.12 Educational Report.docx>

APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

To approve the minutes of the following meeting(s):

1. May 24, 2012 Business Meeting. Absent: Christine English
<Q:\Agenda Attachments\May 2011 - December 2012\June 21\Business Mtg Minutes 5-24-2012.pdf>
2. May 24, 2012 Closed Session. Absent: Christine English
<Q:\Closed Session Attachments\Closed Session 5-24-2012.pdf>

A motion was made by Samuel Fierra and seconded by Kevin Leonard to approve Approval of Minutes of Previous Meeting(s) item(s) #1-2. Roll call vote: nine (9) members present voted yes; motion passed. Christine English abstained on items #1-2.

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

- Agenda Board Business #14, #27, A-22, C-8

CORRESPONDENCE TO AND FROM THE BOARD

None

BOARD BUSINESS

1. To re-appoint Mark F. Ditmar, M.D., Manahawkin, NJ as School Student Physician through December 2012. There is no fee for his services. This is year two of a two-year contract.
2. To re-appoint The Van Dyke Group, Beach Haven Terrace, NJ as Insurance Agent through December 2012. This exception to the advertised bidding requirements is in accordance with N.J.S.A. 18A:18A-5.
3. To re-appoint Connor Strong, Inc., Marlton, NJ as Health Insurance Broker through December 2012. This exception to the advertised bidding requirements is in accordance with N.J.S.A. 18A:18A-5.
4. To re-appoint Spiezle Architectural Group, Inc., Trenton, NJ as Architect through December 2012.
5. To re-appoint McManimon & Scotland, LLC, Newark NJ as Bond Counsel through December 2012.
6. To designate OceanFirst Bank, T.D. Bank, Shore Community Bank, Wells Fargo Bank, Bank of America and Sun National Bank as official depositories for all Board funds with the following signatories: Stafford Township Board of Education President, Vice President, Superintendent of Schools, Treasurer of School

Monies, Board Secretary/School Business Administrator through December 2012. Each warrant will have an imprint of the signatures of the Board President, Board Secretary and Treasurer of School Monies affixed by the computerized system when the warrants are printed.

7. To designate Equitable, Lincoln Investments and Valic as Tax Shelter Annuity companies through December 2012.
8. To designate the Times-Beacon, Asbury Park Press, The Press of Atlantic City and Ocean County Observer as official Board newspapers for advertisements and on-line services through December 2012.
9. To approve the Chart of Accounts for the 2012-2013 school year. The Chart of Accounts is available for review from the Board Secretary/School Business Administrator. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Business\Chart of Accounts.pdf>
10. To adopt the 2013-2014 Budget Calendar.
11. To reapprove and readopt the Stafford Township School District Mission Statement as attached through December 2012.
12. To reapprove authorization to award contracts up to bid threshold of \$36,000 and set quote threshold of \$5,400 through December 2012.
13. To approve the procurement of Goods and Services through State Agencies (State Contracts) through December 2012.
14. To reapprove the Stafford Township Board of Education Travel Expense Reimbursement District Maximum and Travel Expense Reimbursement per Employee as per attached resolutions through December 2012.
15. To reapprove petty cash funds as attached through December 2012. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Business\Petty Cash 2012-2013.pdf>
16. To approve the attached Annual Tuition Rates for the 2012-2013 school year. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Business\Tuition Costs 2012-2013.pdf>
17. To readopt all existing curriculum and textbooks and the curriculum areas for each grade level through December 2012. **TABLED**
18. To readopt and approve the Textbook Purchasing Cycle through December 2012.

19. To readopt and approve the Preschool Learning Outcomes through December 2012.
20. To readopt and approve the Plan for Vertical Articulation through December 2012.
21. To reappoint Enrico D. Siano as Board Secretary through December 2012.
22. To reappoint Kathleen Martin as Acting Board Secretary for emergency purposes only through December 2012.
23. To reappoint George Gotthold as Treasurer of School Monies through December 2012 at an annual salary of \$8,990.
24. To reappoint Tracey L. Schneider, Esq. as board counsel through December 2012.
25. To reappoint Lori Coyne as Affirmative Action Officer through December 2012 and the following administrators to the Affirmative Action Council: Carl Krushinski, Barbara D'Apuzzo, Judith DeStefano-Anen and Enrico Siano.
26. To reappoint Enrico D. Siano as Qualified Purchasing Agent (QPA) and Public Agency Compliance Officer (PACO) through December 2012.
27. To reappoint Dawn Reo as the 504 Officer and Homeless Liaison through December 2012.
28. To reappoint Wayne Morris as the Right-To-Know Officer, Asbestos Management Officer, Safety and Health Designee, Indoor Air Quality Designee, School/Building Integrated Pest Management Coordinator, Chemical Hygiene Officer (as per Policy 7420 – Director of Facilities) and AHERA Coordinator through December 2012.
29. To reappoint Judith DeStefano-Anen as Custodian of Student and Personnel Records through December 2012.
30. To reappoint Christine Schmidt as the Student Assistance Coordinator through December 2012.
31. To readopt the existing Stafford Township School District bylaws, policies, and regulations for the Board's operation and for the operation of the school district through December 2012.
32. To reapprove and readopt the existing Stafford Township School District procedures, plans and forms, as listed on the Stafford Township School District Intranet through December 2012.

33. To readopt and approve the existing Stafford Township School District job descriptions as listed on the Stafford Township School District Intranet through December 2012.
34. To readopt and approve the following existing handbooks:
 - a. Stafford Township School District School Crisis Response Handbook – “The
 - b. First 30 Minutes” (copy of booklet is available in the Community Liaison/Grant Coordinator office)
 - c. Emergency Response Handbook – for use with building evacuations, lockdowns, and long term school closings (copy of booklet is available in the Community Liaison/Grant Coordinator office)
35. To reapprove the Board of Education Internal Operating Procedures through December 2012.
36. To approve the Acknowledgement of Receipt for the Code of Ethics.
37. To approve the “Board Member Acknowledgement” and review of negotiated contracts as attached.

A motion was made by Kevin Leonard and seconded by Joseph Sauer to approve Board Business item(s) #1-16, 18-37. Roll call vote: nine (9) members present voted yes; motion passed.

NEW BUSINESS

A. FINANCE/INSURANCE/TRANSPORTATION

The following Finance/Insurance/Transportation items were discussed:

Chairperson of the Finance/Insurance/Transportation Committee – Christine English

Report: The Finance/Insurance/Transportation Committee has reviewed the following action items, has consulted with the Superintendent, School Business Administrator/Board Secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2011-2012 Goals and Objectives. In addition, we further certify that we have reviewed the attached bill list and are satisfied that curriculum related expenditures are directly related to the results of assessment data and that professional development expenditures are directly related to professional development plans.

1. To approve for payment of bills listed on the Bill Resolution dated June 21, 2012 totaling \$914,152.39. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Finance A-1.pdf>

2. To accept the Treasurer's Report for the month of April 2012 with a cash balance of \$4,758,959.30. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Finance A-2 & 3.pdf>
3. To accept the Secretary's Report for the month of April 2012 with a cash balance of \$4,758,959.30.
4. Certification of Overexpenditures:
Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Enrico D. Siano, board secretary, certify that as of April 2012 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board of Education Secretary

Date

Board Resolution:

Through the adoption of this resolution, we, the Stafford Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of April 2012, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. To approve the attached line item transfers. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Line Item Transfers.pdf>
6. To approve the attached list of donations. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Donation Chart 6-21-2012.pdf>
7. To reappoint and approve Ford, Scott & Associates as Board Auditor through December 2012 as attached. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Auditor Services.pdf>
8. To reapprove a shared services agreement with Barnegat Township Board of Education to provide purchasing services through December 2012.
9. To reapprove a shared services agreement with Sandyston-Walpack Board of Education to provide purchasing services through December 2012.
10. To reapprove a shared services agreement with Little Egg Harbor Board of Education to provide purchasing services through December 2012.
11. To reapprove a shared services agreement with Beach Haven Board of Education to provide certified school nursing services through December 2012.

12. To reapprove a shared services agreement with Long Beach Island School District to provide food services through December 2012.
13. To reapprove the appointment of E-rate Partners, Cicero, NY to prepare all the necessary documentation needed for E-rate reimbursement through December 2012. E-rate Partners is a subsidiary of Thomas Communications who has been providing this service to the district for many years. Annually, the district receives an estimated \$20,000 in E-rate reimbursements, prorated 6 months @\$1200.
14. To reapprove the appointment of Flett Exchange, Jersey City, NJ to manage the sale of solar generated SRECs through December 2012. There is no cost to the district for this service.
15. To reapprove continuance of terms of the service contract to “Let’s Think Wireless”, Pine Brook, NJ to provide “Wireless Wan System Maintenance” for the district through December 2012.
16. To reapprove the Master Ticket Sales Agreement with Tix, Long Beach, CA, to provide ticketing services for STAC events through December 2012.
17. To reapprove technology services be provided to Morpho Trak of Tacoma, WA through December 2012.
18. To approve the attached list of transportation jointures with Pinelands Regional School District. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\ESY Jointure-Pinelands 12-13 SY - Attachment A.xls>
<Q:\Agenda Attachments\May 2011 - December 2012\June 21\Pinelands Jointure 12-13 SY - Attachment B.xls>
19. To approve the transportation agreement between Stafford Township Board of Education and Southern Regional School District (host) for students attending non-public schools at a rate not to exceed \$884 per student for the 2012-2013 school year.
20. To approve the renewal resolution from Monmouth-Ocean Educational Services Commission for participation in coordinated transportation for the 2012-2013 school year in accordance with terms outlined in the July 1, 2008 – June 30, 2013 agreement.
21. To approve the providing of transportation services for school districts and other agencies at a cost of \$69.85/hour for the 2012-2013 school year.
22. To approve the retiring of 1985 GMC Chevy Suburban, license place MG2355, vin# 1G5EC16L5FF531762, effective June 30, 2012.

23. To approve the 2012 Extended School Year final bus routes.
24. To approve the transfer of, not to exceed 1.2 million from anticipated expended 2011-2012 budget appropriations into the capital reserve account. These funds will be applied to ESIP, Oxycocus, McKinley complex, and Ocean Acres schools.
25. To approve Dean's Graphics, LLC of Mount Holly, NJ for printing services. There were two other quotes for this service.
26. To approve placing the School Development Authority, SDA, funds of \$61,301 for the 2009 gym lighting project back into the Capital Reserve Fund. The original cost to replace gym lighting in four of the district schools was \$153,253 of which 40% was funded by a state grant. The original funds came from the Maintenance Reserve Account.
27. To approve the Sodexo Services school meal prices as attached. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Sodexo Price List 2012-2013.pdf>
28. To approve, on the recommendation of the school business administrator, a one year contractual agreement beginning July 1, 2012 and ending June 30, 2013 with Sodexo Management, Inc. (hereafter referred to as "Sodexo", "FSMC", and "food service management company"). The district shall pay the FSMC a management fee as follows: Twenty-seven thousand one hundred thirty-one dollars (\$27,131) for the 2012-2013 contract year. The management fee shall be calculated at the end of each accounting period during the school year and prorated for any partial accounting period. Partial accounting period shall be defined as a period of time less than one (1) month. The FSMC shall be entitled to a general support services allowance of Twenty-nine Thousand Eight Hundred Seventy-two Dollars (\$29,872) for the 2012-2013 contract year computed at the end of each accounting period and prorated for any partial accounting period. Sodexo guarantees that the district shall receive an annual financial return of Twenty-two Thousand Four Hundred Dollars (\$22,400). If the annual financial guarantee falls short of the aforementioned amount, Sodexo shall pay the difference to the district in an amount not to exceed one hundred percent (100%) of Sodexo's annual management fee. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's surplus on a monthly basis.
29. To approve the extension of contract to Educational Data Services, Saddle Brook, NJ for the cooperative purchase of teaching, office and custodial supplies for the 2012-2013 school year. Over the past five years EDS through this cooperative bidding process has saved the district in excess of \$334,811 in costs. Discounts to the cooperative for these goods have ranged between 52-64%. The fee for 2012-2013 will remain at the same 2011-2012 rate of \$5,820.

A motion was made by Christine English and seconded by Samuel Fierra to approve Finance/Insurance/Transportation item(s) #1-29. Roll call vote: nine (9) members present voted yes; motion passed.

B. CURRICULUM/INSTRUCTION/TECHNOLOGY

The following Curriculum/Instruction/Technology items were discussed:

Chairperson of the Curriculum/Instruction/Technology Committee – Wendy Cotter

Report: The Curriculum/Instruction/Technology Committee has reviewed the following action items, has consulted with the Superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2011-2012 Goals and Objectives. In addition, we further certify that we have reviewed the attached professional development request list and are satisfied that each professional development event is directly related to the employee's duties, each event is fiscally prudent (consistent with N.J.S.A. 18A:11-12), that teaching staff requests are aligned to the New Jersey Core Curriculum Content Standards, and that administrator requests are aligned to the Professional Standards for School Leaders.

1. To approve the Professional Development requests shown on the attached listing. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\BOE Meeting Professional Development Requests-June.doc>
2. To approve Stafford Township School District to participate in the Regional Professional Development Academy for the 2012-2013 school year.
3. To approve the attached list of Extended School Year field trips beginning July 9, 2012 and ending August 16, 2012. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\ESY FIELD TRIPS.docx>
4. To accept the Professional Development Plan for the 2012-2013 school year. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Professional Development Plan 2012 13.pdf>

A motion was made by Wendy Cotter and seconded by Sharon Bialecki to approve Curriculum/Instruction/Technology item(s) #1-4. Roll call vote: nine (9) members present voted yes; motion passed.

C. PERSONNEL

The following Personnel items were discussed:

Chairperson of the Personnel Committee – Kevin Leonard

Report: The superintendent recommends the Board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants and are hereby recommended for an employment contract contingent upon the successful completion of their accredited degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated. The Personnel/Negotiations Committee has reviewed the following action items, has consulted with the Superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2011-2012 Goals and Objectives.

1. To approve the attached list of substitutes for the 2012-2013 school year. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Substitutes 6.21.doc>
2. To approve the attached list of personnel for the 2012 Extended School Year, beginning July 9, 2012 and ending August 2, 2012. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\ESY Personnel 2012.xlsx>
3. To approve the attached list of transportation personnel for the 2012 Extended School Year, beginning July 9, 2012 and ending August 2, 2012. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Transportation Personnel for the 2012 Extended School Year.docx>
4. To approve the attached list of substitutes for the 2012 Extended School Year, beginning July 9, 2012 and ending August 2, 2012. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\ESY Substitutes 2012.xlsx>
5. To approve the attached list of personnel for the Summer Bridges program, beginning July 9, 2012 and ending August 2, 2012. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Summer Bridges Personnel 5.24.12.docx>
6. To approve the change in status for the attached list of personnel for the 2012-2013 school year. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Personnel Change in Status 6.21.12.xlsx>

7. To approve the attached list of personnel for the 2012 Summer Camp, beginning July 9, 2012 and ending August 17, 2012. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Summer Camp 2012.xlsx>
8. To approve Lisa Toci, Lori Kundrat, and Danielle Levi to provide homebound/home assistance instruction during the 2012 Extended School Year program.
9. To approve Lee Abbatemarco as a home assistant during the 2012 Extended School Year program.
10. To approve the following requests for unpaid leaves of absence:
 - a. Laurie Tobia, teacher aide, request for other unpaid leave of absence on April 26, 2012.
 - b. Janine Panto, teacher, request for unpaid family leave (NJFLA and/or FMLA) beginning November 1, 2012 and returning July 1, 2013.
 - c. Robin Thorne, teacher aide, request for unpaid family leave (NJFLA and/or FMLA) beginning May 14, 2012 and returning May 29, 2012.
11. To approve a wage increase of \$0.50 per hour for the attached list of substitute custodians beginning July 1, 2012. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Sub Custodians Salary Increase.xlsx>
12. To approve the attached list of specialists to the Child Study Team for the 2012 Extended School Year, beginning July 9, 2012 and ending August 16, 2012. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\ESY Consultants 2012.docx>
13. To approve the attached list of district representatives for health & physical education, visual & performing arts, world language, and technology, beginning July 1, 2012 and ending August 31, 2012. <Q:\Agenda Attachments\May 2011 - December 2012\June 21\Dist Representatives for County Curriculum 6.22.12.xlsx>
14. To approve Kelsey Goddard as Elementary School Teacher K-5, Grade 3, McKinley Avenue Elementary School, beginning September 1, 2012 and ending June 30, 2013, step 1, +BA+30, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position. **TABLED**
15. To approve Kelly Freeman as Elementary School Teacher K-5 and Teacher of Students with Disabilities, Resource, McKinley Avenue Elementary School, beginning September 1, 2012 and ending June 30, 2013, step 1, of the Stafford Township Board of Education/STEA Agreement. This is a new budgeted position. **TABLED**

16. To approve Jennifer Horner as Elementary School Teacher N-8, Grade 3, McKinley Avenue Elementary School, beginning September 1, 2012 and ending June 30, 2013, step 9, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position. **TABLED**
17. To approve Sara Dreher as Elementary Teacher K-5, Grade 3, McKinley Avenue Elementary School, beginning September 1, 2012 and ending June 30, 2013, step 1, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position. **TABLED**
18. To approve Lauren Potts as Teacher of Student w/Disabilities and Elementary School Teacher K-5, McKinley Avenue Elementary School, beginning September 1, 2012 and ending June 30, 2013, step 2, +BA+30, of the Stafford Township Board of Education/STEA Agreement. This is a new budgeted position. **TABLED**
19. To approve Emily DeMarco as Teacher of Student w/Disabilities and Elementary School Teacher K-5, SLD Class, McKinley Avenue Elementary School, beginning September 1, 2012 and ending June 30, 2013, step 2, +BA+15, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position. **TABLED**
20. To approve Elise Hardin as Elementary Teacher K-5, Grade 4, McKinley Avenue Elementary School, beginning September 1, 2012 and ending June 30, 2013, step 1, +MA, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position. **TABLED**
21. To approve Denise DuBois as Elementary School Teacher N-8, Pre-K, Oxycocus Elementary School, beginning September 1, 2012 and ending June 30, 2013, step 2 of the Stafford Township Board of Education/STEA Agreement. This is a new budgeted position. **TABLED**
22. To approve Sharon Carney as Preschool thru Grade 3 Teacher, Pre-K, Oxycocus Elementary School, beginning September 1, 2012 and ending June 30, 2013, step 1, +BA+15, of the Stafford Township Board of Education/STEA Agreement. This is a new budgeted position. **TABLED**
23. To approve Dawn Smuda as Preschool thru Grade 3 Teacher, Pre-K, Oxycocus Elementary School, beginning September 1, 2012 and ending June 30, 2013, step 1, +BA+15, of the Stafford Township Board of Education/STEA Agreement. This is a new budgeted position. **TABLED**
24. To approve Suzanne Batullo as Preschool thru Grade 3 Teacher, Pre-K, Oxycocus Elementary School, beginning September 1, 2012 and ending June 30, 2013, step 1, +BA+15, of the Stafford Township Board of Education/STEA Agreement. This is a new budgeted position. **TABLED**

25. To approve Jocelyn Hartz as Preschool thru Grade 3 Teacher, Pre-K, Oxycocus Elementary School, beginning September 1, 2012 and ending June 30, 2013, step 1 of the Stafford Township Board of Education/STEA Agreement. This is a new budgeted position. **TABLED**

26. To approve Tayler Cianciotta as Preschool thru Grade 3 Teacher, Pre-K, Oxycocus Elementary School, beginning September 1, 2012 and ending June 30, 2013, step 2 of the Stafford Township Board of Education/STEA Agreement. This is a new budgeted position. **TABLED**

A motion was made by Christine English and seconded by Beth Sicoli to approve Personnel item(s) #1-13. Roll call vote: nine (9) members present voted yes; motion passed. Kevin Leonard and Joseph Sauer abstained on item #1.

D. POLICY/LEGISLATIVE

The following Policy/Legislative items were discussed:

Chairperson of the Policy/Legislative Committee – Joseph Sauer

Report: The Policy/Legislative/Communications Committee has reviewed the following policies and regulations, has consulted with the Board Attorney and other appropriate district officials, and hereby certify, pursuant to N.J.S.A. 18A:11-1, that the attached policies and regulations are in compliance with all applicable statutes and administrative code provisions and consistent with the Stafford Township Board of Education and the Stafford Township School District 2011-2012 Goals and Objectives. In addition, we further certify that the policies and regulations denoted with an asterisk '*' are being revised or adopted in accordance with recent changes in statute or administrative code.

1. To approve the second reading of the following revised bylaws, policies, regulations and handbooks:

Bylaw 0134 – Board Self-Evaluation

Bylaw 0174 – Duties of Board Attorney

Bylaw 0174.1 – Legal Services

Policy 5600 – Pupil Discipline/Code of Conduct

Regulation 5600 – Pupil Discipline/Code of Conduct

Regulation 5530 – Substance Abuse

Policy 2361 – Acceptable Use of Computer Network/Computers and Resources

Regulation 2361 – Acceptable Use of Computer Network/Computers and Resources

Policy 9700 – Special Interest Groups

A motion was made by Joseph Sauer and seconded by Gregory Quille to approve Policy/Legislative item(s) #1. Roll call vote: nine (9) members present voted yes; motion passed.

E. BUILDINGS/GROUNDS/CAFETERIA

The following Buildings/Grounds/Cafeteria items were discussed:

Chairperson of the Buildings/Grounds/Cafeteria Committee – Gregory Quille

Report: The Buildings/Grounds/Cafeteria Committee has reviewed the following action items, has consulted with the School Business Administrator/Board Secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2011-2012 Goals and Objectives.

1. Approve authorizing Spiezle Architecture Group, Trenton NJ to work in conjunction with their engineer, CHA Engineering, Parsippany NJ to develop plans and specifications for the Oxycocus School and Ocean Acres “Grading & Drainage Plans” along with the repaving and stripping of parking lots where necessary, McKinley School complex access to rear play area and various curbing and paving where necessary. Funds available for these projects are available in both the Capital and Maintenance accounts. These projects will address health and safety concerns at all locations”. Spiezle Architect and CHA have previously been approved by the board by recommendation of the business administrator through an independent award recommendation process of professional services. **TABLED**

ADVANCED PLANNING – Discussion

1. To approve a special Board Meeting on July 11, 2012 at 7:00pm at the Administration Building to discuss curriculum/instruction and buildings/grounds issues.

A motion was made by Wendy Cotter and seconded by Joseph Sauer to approve Advanced Planning item(s) #1. Roll call vote: nine (9) members present voted yes; motion passed.

COMMUNICATION FROM THE PUBLIC

- Board approval of moving Election to November – one maybe few seniors are not in favor of the move
- STAC status – questions about lack of events
- CHA proposal – still questionable, thought proposal was too big
- Water basin on route 72 – unnecessary
- Miscellaneous revenue – needed explanation
- NJ ASK results – why we shouldn’t put so much emphasis on teaching to the test

CLOSED SESSION – PERSONNEL/NEGOTIATIONS

We are looking for a motion to enter into closed session for the purposes of discussing a personnel matter.

Pursuant to the Open Public Meetings Act, the public will be excluded from this discussion. However, results of the discussion will be made public at a time when the Board feels the matter has been resolved.

A motion was made by Joseph Sauer and seconded by Sharon Bialecki to move on the above Resolution. Roll call vote: nine (9) members present voted yes; motion passed.

A motion was made by Gregory Quille and seconded by Wendy Cotter to exit closed session and resume the regular meeting. Roll call vote: nine (9) members present voted yes; motion passed.

TIME IN: 8:28pm

TIME AT CONCLUSION OF CLOSED SESSION: 10:15pm

BOARD OF EDUCATION INFORMATIONAL ITEMS

<Q:\Agenda Attachments\May 2011 - December 2012\June 21\Monthly Reports May 2012.pdf>

<Q:\Agenda Attachments\May 2011 - December 2012\June 21\In and Out of District Student Chart.doc>

ADJOURNMENT

A motion was made by Wendy Cotter and seconded by Gregory Quille to adjourn the meeting at 10:20pm. Roll call vote: nine (9) members present voted yes; motion passed.

PUBLIC COMMENT NOTICE - STAFFORD TOWNSHIP BOARD OF EDUCATION MEETINGS

The Stafford Township Board of Education welcomes the opportunity to hear what members of the public have to say about matters of public interest. However, we do have specific procedures in place for you to bring your concerns to the proper personnel. We refer to this as the chain of command. For example, if you have a concern involving something within the classroom, we would ask that you first speak to the teacher, and if necessary, the principal. If you have not utilized the chain of command, we would ask that you please do so prior to addressing your concerns in this meeting so that the district personnel are given the opportunity to resolve these matters to your satisfaction. If, after utilizing the chain of command, you feel your concerns have not been addressed, we welcome you to return to the next Board meeting to voice your concern. If you have any questions about the chain of command (or the appropriate person to whom you should address your concern), please feel free to ask any member of the Board at the break or when this meeting concludes. We would also like to make you aware that there are certain matters that the Board can only discuss in closed session.

Thus, if your comments touch upon an issue that is only to be discussed in closed session or one where certain notices must be provided prior to the Board conducting any discussions, the Board will not be able to respond to your comments at this time. We will inform you if this is the case when you have finished speaking. Specifically, this situation may arise if you are discussing a particular employee (or employees) of the district or a particular student (or students).

Enrico D. Siano – BS/SBA

EDS/km/6-22-2012