

BUSINESS MEETING

October 20, 2011

The Business Meeting of the Stafford Township Board of Education was held on October 20, 2011 at 7:00 pm in the Administration Building.

CALL TO ORDER

The Stafford Township's Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press, Asbury Park Press, and the Beacon. Notice has been posted in the office of the Stafford Township Clerk and all school buildings.

ROLL CALL

Sharon Bialecki	Member
Wendy Cotter	Member
Christine English	Member - Absent
Kevin Leonard	Member
Gregory Quille	Member
Joseph Sauer	Member
Susan Spaschak	Member
Tammy Nicolini	Vice President
Samuel Fierra	President

ALSO PRESENT

Judith DeStefano-Anen, Ed.D.	Superintendent
Enrico D. Siano	B.S./S.B.A.
Tracey Schneider, Esq.	Board of Education Attorney

EXECUTIVE SESSION – AGENDA REVIEW

HIB Reports

FLAG SALUTE

RECOGNITION/PRESENTATIONS

- A. Presentation: 2010-2011 Annual Audit –
Michael Garcia, CPA/RMA, Ford, Scott & Associates, Certified Public Auditors
- B. Presentation by Judith DeStefano-Anen, Ed.D.
 - Week of Respect (October 3 – 7)
 - School Violence Awareness Week (October 17 – 21)

C. Violence and Vandalism Report Annual Public Hearing:

~Superintendent's Violence and Vandalism Report:

Dr. DeStefano-Anen shared with the board of education and general public that there were no violence and vandalism incidents that transpired during the 2010-2011 school year.

~Public Comments

D. Presentation: NJASK – Barbara D'Apuzzo and Dawn Reo

SUPERINTENDENT'S EDUCATIONAL REPORT – <Q:\Agenda Attachments\May 2011 - April 2012\October 20\10-20-11 Educational Report.docx>

APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

To approve the minutes of the following meeting(s):

1. September 15, 2011 Business Meeting – No Absences <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Business Mtg Minutes 9-15-2011.pdf>
2. September 15, 2011 Non-Public Closed Session Meeting – No Absences <Q:\Closed Session Attachments\Closed Session 9-15-2011.pdf>
3. October 6, 2011 Special Meeting – Absent: Joseph Sauer <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Special Mtg Minutes 10-6-2011.pdf>
4. October 6, 2011 Non-Public Closed Session Meeting – Absent: Joseph Sauer <Q:\Closed Session Attachments\Closed Session 10-6-2011.pdf>

A motion was made by Susan Spaschak and seconded by Kevin Leonard to approve Approval of Minutes of Previous Meetings items #1-4. Roll call vote: eight members present voted yes; motion passed. Joseph Sauer abstained on items #3-4.

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

None

CORRESPONDENCE TO AND FROM THE BOARD

None

BOARD BUSINESS

1. To approve "A Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials" dated September 22, 2011.
2. To approve the attached School Nursing Services Plan for the 2011-2012 school year. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Nursing Services Plan 2011-2012.pdf>

A motion was made by Sharon Bialecki and seconded by Joseph Sauer to approve Board Business items #1-2. Roll call vote: eight members present voted yes; motion passed.

NEW BUSINESS

A. FINANCE/INSURANCE/TRANSPORTATION

The following Finance/Insurance/Transportation items were discussed:

Chairperson of the Finance/Insurance/Transportation Committee – Christine English

Report: The Finance/Insurance/Transportation Committee has reviewed the following action items, has consulted with the Superintendent, School Business Administrator/Board Secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2011-2012 Goals and Objectives. In addition, we further certify that we have reviewed the attached bill list and are satisfied that curriculum related expenditures are directly related to the results of assessment data and that professional development expenditures are directly related to professional development plans.

1. To approve for payment of bills listed on the Bill Resolution dated October 20, 2011 totaling \$1,093,061.13. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Attachment A1.pdf>
2. To accept the Treasurer's Report for the month of August 2011 with a cash balance of \$6,245,755.30. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Attachment A2 - A3.pdf>
3. To accept the Secretary's Report for the month of August 2011 with a cash balance of \$6,245,755.30.
4. Certification of Overexpenditures:
Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Enrico D. Siano, board secretary, certify that as of August 2011 no line item account has encumbrances and

expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board of Education Secretary

Date

Board Resolution:

Through the adoption of this resolution, we, the Stafford Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of August 2011, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. To approve the attached line item transfers. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Line Item Transfers.pdf>
6. To approve CHA Consulting, Inc. of Parsippany, NJ for professional engineering services for the Oxycocus Elementary School drainage improvements – Route 9 entrance. Cost: \$8,000. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\CHA Engineering Services 10-2011.pdf>
7. To approve the Cooperative Pricing System Agreement with the Middlesex Regional Educational Services Commission and to participate in the Alliance for Competitive Telecommunications with MRESC and the New Jersey Association of School Business Officials (NJASBO) beginning July 1, 2012 and ending June 30, 2013. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\MRESC Cooperative Pricing Agreement 2012-2013.pdf>
8. To approve Ford & Scott CPA, Ocean Township, NJ to provide bond auditing/accounting services for the refinancing of \$4,463,917 in current district bonds in the amount of, not to exceed \$7,500, beginning October 2011 and ending June 30, 2012. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Ford-Scott Audit Firm Award 10-2011.pdf>
9. To approve McManimon & Scotland, LLC, Newark, NJ to provide bond counsel services for the refunding of \$4,463,917 in current district bonds in the amount of, not to exceed \$17,500 in services, beginning October 2011 and ending June 30, 2012. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\McManimon-Scotland Bond Counsel Award 10-2011.pdf>
10. To approve Acacia Financial Group, Marlton, NJ in assisting with the refinancing of \$4,463,917 in current district bonds for an amount of \$7,500. As part of Acacia's fee the following services will be provided beginning October 2011 and ending June 30, 2012:

- RFQ process for underwriting services
- Monitor market for optimum time for sale of bonds
- Develop rating agency strategies
- Prepare refunding schedules
- Assist bond counsel with official bond statements and preparation of application to Local Finance Board and attendance at LFB hearing
- Proceeds to be paid will derive from bond sale

An additional quotation was received by Phoenix Advisors LLC for a greater amount. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Acacia Financial Services Award 10-2011.pdf>

11. To approve authorizing Spiezle Architect Group to prepare a phase one energy audit for the Intermediate, McKinley, Ocean Acres, and PLC schools for the amount of \$34,900. These audits will prepare the way for stage 2 of the ESIP plan. Spiezle Architect is a NJDPMC State of NJ pre-qualified energy auditing firm, which will allow them to prepare the preliminary audits. A second quote was received from CHA, NJDPMC State of NJ pre-qualified energy auditing engineering firm for comparative pricing. An Energy Audit Award recommendation is attached. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Spiezle Initial Energy Audit Award 10-2011.pdf>
12. To accept the following donations from Target "Take Charge of Education" program:
 - a. McKinley Avenue Elementary School - \$125.55
 - b. Ocean Acres Elementary School - \$183.35
 - c. Intermediate School - \$75.14
13. To approve a teacher aide for student ID #17183 who is attending the Education Academy for the 2011-2012 school year at a cost of \$20,350.
14. To approve a renewal of contract for Seminole Construction, Inc., of Ship Bottom, NJ for snow removal services for the 2011-2012 school year with no increase in cost over last year. This is year three of three. Cost: \$62,525. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Seminole Snow Removal Contract Renewal 2011-2012.pdf>
15. To accept the FY 2012 IDEA Grant in the amount of \$554,573 for Basic and \$40,850 for Preschool.
16. To approve student ID #19376 from Beach Haven School District to attend an autistic class in the Intermediate School, beginning September 28, 2011 and ending June 30, 2012, at a tuition rate of \$24,198.19, pro-rated. Student requires a personal teacher aide to be paid by Beach Haven School District at a cost of \$28,700 pro-rated.

17. To approve the 2010-2011 Annual Audit as presented by Michael Garcia, CPA/RMA of Ford, Scott & Associates, Certified Public Auditors.

A motion was made by Tammy Nicolini and seconded by Wendy Cotter to approve Finance/Insurance/Transportation items #1-17. Roll call vote: eight members present voted yes; motion passed. Joseph Sauer abstained on check #55362.

B. CURRICULUM/INSTRUCTION/TECHNOLOGY

The following Curriculum/Instruction/Technology items were discussed:

Chairperson of the Curriculum/Instruction/Technology Committee – Wendy Cotter

Report: The Curriculum/Instruction/Technology Committee has reviewed the following action items, has consulted with the Superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2011-2012 Goals and Objectives. In addition, we further certify that we have reviewed the attached professional development request list and are satisfied that each professional development event is directly related to the employee's duties, each event is fiscally prudent (consistent with N.J.S.A. 18A:11-12), that teaching staff requests are aligned to the New Jersey Core Curriculum Content Standards, and that administrator requests are aligned to the Professional Standards for School Leaders.

1. To approve the Professional Development requests shown on the attached listing. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Professional Development Requests-October.doc>
2. To approve the attached list of field trips for the 2011-2012 school year. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\field trips 2011-2012.doc>
3. To approve the attached list of after-school programs for the 2011-2012 school year. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\2011-12 After school programs.docx>

A motion was made by Wendy Cotter and seconded by Kevin Leonard to approve Curriculum/Instruction/Technology items #1-3. Roll call vote: eight members present voted yes; motion passed.

C. PERSONNEL

The following Personnel items were discussed:

Chairperson of the Personnel Committee – Susan Spaschak

Report: The superintendent recommends the Board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants and are hereby recommended for an employment contract contingent upon the successful completion of their accredited degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated. The Personnel/Negotiations Committee has reviewed the following action items, has consulted with the Superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2011-2012 Goals and Objectives.

1. To approve the attached list of substitutes for the 2011-2012 school year. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Substitutes 10.20.11.doc>
2. To approve the rehire of the attached list personnel beginning November 1, 2011 and ending June 30, 2012, pending documentation. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Rehire grid 10.20.11.xls>
3. To approve the change in status for the attached list of personnel for the 2011-2012 school year. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Personnel Change in Status 10.20.11.xls>
4. To approve the following resignations effective June 30, 2012, unless otherwise indicated:
 - a. Judith Bonavitacola, teacher.
 - b. John McGall, school psychologist.
 - c. Marilyn Rutkowski, bus driver.
 - d. Magdalen O'Brien, bus driver
 - e. Mary Jane Hofmann, bus attendant, effective September 30, 2011.
 - f. Michele Barbitto, teacher, effective December 13, 2011.
 - g. Erika Wilgus, teacher aide, effective October 27, 2011.
5. To approve the attached list of personnel as Teacher in Charge for the 2011-2012 school year. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Teacher in Charge 10.20.11.xls>
6. To approve pro-rated stipends for the following personnel for obtaining their boilerman's license, pending documentation: Robert Lesiak, Matthew Linck, Ian MacFarlane, Scott McCue, Cathy Mower, Bryan Snider, and Kathleen Witkowski.

7. To approve Robyn Terhune as a home assistant for the 2011-2012 school year, per negotiated agreement.
8. To approve Lori Kundrat and Sherry Dohn to provide homebound/parent-teacher home instruction for the 2011-2012 school year, per negotiated agreement.
9. To approve Isabel Garcia as probationary substitute custodian beginning November 1, 2011 and ending February 1, 2012, Step 1, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new budgeted position.
10. To approve Denise Damato as full time teacher aide, autistic class personal, Intermediate School, beginning November 1, 2011 and ending June 30, 2012, Step 1, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new budgeted position.
11. To approve Corene Rainey as part-time teacher aide, special education, personal, McKinley Avenue Elementary School, beginning November 1, 2011 and ending June 30, 2012, Step 1, of the Stafford Township Board of Education/STEA Agreement. This is a new budgeted position.
12. To approve Victoria Keenan as part-time teacher aide, MD class, Primary Learning Center, beginning November 1, 2011 and ending June 30, 2012, Step 1, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
13. To approve Mary Gers as probationary substitute bus attendant, beginning November 1, 2011 and ending February 1, 2012, Step 1 of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
14. To approve Connie Hughes as probationary substitute school greeter, Ronald L. Meinders Primary Learning Center, beginning November 1, 2011 and ending February 1, 2012. This is a replacement position.
15. To approve Kimberly Bohner as cafeteria/playground aide, Intermediate School, beginning November 1, 2011 and ending June 30, 2012, Step 1 of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
16. To approve Matthew Lametta as probationary substitute systems specialist, McKinley Avenue Elementary School, beginning November 1, 2011 and ending February 1, 2012, salary pro-rated with BA. This is a replacement position.
17. To approve Lisa Altman as school nurse, Intermediate School, beginning December 1, 2011 and ending June 30, 2012, Step 3, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new budgeted position.

18. To approve Martina J. Villarson, Multilingual Assessment Services, Egg Harbor, NJ as a consultant to the child study team for the 2011-2012 school year at a fee of \$450 for a bilingual (Spanish/English) speech/language evaluation.
19. To approve Amanda Black as elementary school teacher, grade 2, Ocean Acres Elementary School, beginning November 1, 2011 and ending June 30, 2012, Step 1, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
20. To approve Kelly Harris as substitute probationary STAC manager, beginning November 1, 2011 and ending February 1, 2012. This is a new position. (Salary is covered by contractual deferred payment by STEF)
21. To approve Marybeth Weidenhof as substitute probationary assistant to the STAC manager, beginning November 1, 2011 and ending February 1, 2012. This is a new position. (Salary is covered by contractual deferred payment by STEF)
22. To approve an administrative leave, with pay, for Employee A, teacher, beginning October 24, 2011 and ending December 13, 2011.

A motion was made by Susan Spaschak and seconded by Gregory Quille to approve Personnel items #1-22. Roll call vote: eight members present voted yes; motion passed. Joseph Sauer abstained on item #1 and Gregory Quille abstained on item #19.

D. POLICY/LEGISLATIVE

The following Policy/Legislative items were discussed:

Chairperson of the Policy/Legislative Committee – Joseph Sauer

Report: The Policy/Legislative/Communications Committee has reviewed the following policies and regulations, has consulted with the Board Attorney and other appropriate district officials, and hereby certify, pursuant to N.J.S.A. 18A:11-1, that the attached policies and regulations are in compliance with all applicable statutes and administrative code provisions and consistent with the Stafford Township Board of Education and the Stafford Township School District 2011-2012 Goals and Objectives. In addition, we further certify that the policies and regulations denoted with an asterisk ‘*’ are being revised or adopted in accordance with recent changes in statute or administrative code.

1. To approve the following revised policies and regulations on a first, and only, reading:

Policy 2415 – No Child Left Behind Programs*

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\Policies and Regulations\2415 - No Child Left Behind Programs.doc>

Policy 2415.01 – Academic Standards, Academic Assessments, and Accountability*

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\Policies and Regulations\2415.01 - Academic Standards, Academic Assessments and Accountability.doc>

Policy 2415.02 – Title I – Fiscal Responsibilities*

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\Policies and Regulations\2415.02 - Title I - Fiscal Responsibilities.doc>

Policy 2415.03 – Highly Qualified Teachers*

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\Policies and Regulations\2415.03 - Highly Qualified Teachers.doc>

Policy 2415.04 – Title I – District-Wide Parental Involvement*

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\Policies and Regulations\2415.04 - Title I - Parental Involvement.doc>

Policy 2415.05 – Pupil Surveys, Analysis and/or Evaluations*

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\Policies and Regulations\2415.05 - Pupil Surveys, Analysis and-or Evaluations.doc>

Policy 2415.06 – Unsafe School Choice Option*

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\Policies and Regulations\2415.06 - Unsafe School Choice Option.doc>

Policy 2415.21 – No Child Left Behind Complaints*

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\Policies and Regulations\2415.21 - No Child Left Behind Complaints.doc>

Regulation 2415 – Title I Services*

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\Policies and Regulations\R2415 - Title I Services.doc>

Regulation 2415.21 – No Child Left Behind Complaints*

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\Policies and Regulations\R2415.21 - No Child Left Behind Complaints.doc>

2. To approve the attached job descriptions:

D-12 – Visual and Performing Arts Coordinator

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\D-12 Visual and Performing Arts Coordinator.doc>

D-14 – Elementary Literacy Teacher

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\D-14 Elementary Literacy Teacher.doc>

C-33 – STAC Manager

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\C-33 STAC Manager.doc>

C-34 – Assistant to STAC Manager

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\A-34 Assistant to the STAC Manager.doc>

A motion was made by Joseph Sauer and seconded by Sharon Bialecki to approve Policy/Legislative items #1-2. Roll call vote: eight members present voted yes; motion passed.

E. BUILDINGS/GROUNDS/CAFETERIA

The following Buildings/Grounds/Cafeteria items were discussed:

Chairperson of the Buildings/Grounds/Cafeteria Committee – Gregory Quille

Report: The Buildings/Grounds/Cafeteria Committee has reviewed the following action items, has consulted with the School Business Administrator/Board Secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2011-2012 Goals and Objectives.

1. To approve the attached Annual Facilities Checklist – Health and Safety Evaluation of School Buildings. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Annual Facilities Checklist 10-2011.pdf>
2. To approve the attached Five-Year Comprehensive Maintenance Plan 2011-2016. <Q:\Agenda Attachments\May 2011 - April 2012\October 20\Five-Year Comprehensive Maintenance Plan 2011-2016.pdf>

A motion was made by Gregory Quille and seconded by Joseph Sauer to approve Buildings/Grounds/Cafeteria items #1-2. Roll call vote: eight members present voted yes; motion passed.

FOUNDATION UPDATE

ADVANCED PLANNING – <Q:\Agenda Attachments\May 2011 - April 2012\October 20\BOE Meeting Chart 2011-2012 rev 10-14-11.doc>

October 24-26, 2011 – NJSBA Convention

December 1, 2011 – Board Retreat at Administration Building

COMMUNICATION FROM THE PUBLIC

- PLC Breakfast Club Program

CLOSED SESSION (IF NEEDED) – PERSONNEL/NEGOTIATIONS

We are looking for a motion to enter into closed session for the purposes of discussing matters of pending litigation (specifically a special education due process matter and a student personal injury matter) and a matter involving the Stafford Township Arts Center that falls within the attorney client privilege.

Pursuant to the Open Public Meetings Act, the public will be excluded from this discussion. However, results of the discussion will be made public at a time when the Board feels the matter has been resolved.

A motion was made by Joseph Sauer and seconded by Tammy Nicolini to move on the above Resolution. Roll call vote: eight members present voted yes; motion passed.

A motion was made by Kevin Leonard and seconded by Joseph Sauer to exit closed session and resume the regular meeting. Roll call vote: eight members present voted yes; motion passed.

TIME IN: 8:17 pm

TIME AT CONCLUSION OF CLOSED SESSION: 9:17 pm

BOARD OF EDUCATION INFORMATIONAL ITEMS

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\Monthly Report - Intermediate - September 2011.pdf>

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\Monthly Report - McKinley - September 2011.pdf>

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\Monthly Report - Ocean Acres - September 2011.pdf>

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\Monthly Report - Oxy - September 2011.pdf>

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\Monthly Report - PLC - September 2011.pdf>

<Q:\Agenda Attachments\May 2011 - April 2012\October 20\In and Out of District Student Chart.doc>

ADJOURNMENT

A motion was made by Joseph Sauer and seconded by Gregory Quille to adjourn the meeting at 9:18 pm. Roll call vote: eight members present voted yes; motion passed.

PUBLIC COMMENT NOTICE - STAFFORD TOWNSHIP BOARD OF EDUCATION MEETINGS

The Stafford Township Board of Education welcomes the opportunity to hear what members of the public have to say about matters of public interest. However, we do have specific procedures in place for you to bring your concerns to the proper personnel. We refer to this as the chain of command. For example, if you have a concern involving something within the classroom, we would ask that you first speak to the teacher, and if necessary, the principal. If

you have not utilized the chain of command, we would ask that you please do so prior to addressing your concerns in this meeting so that the district personnel are given the opportunity to resolve these matters to your satisfaction. If, after utilizing the chain of command, you feel your concerns have not been addressed, we welcome you to return to the next Board meeting to voice your concern. If you have any questions about the chain of command (or the appropriate person to whom you should address your concern), please feel free to ask any member of the Board at the break or when this meeting concludes. We would also like to make you aware that there are certain matters that the Board can only discuss in closed session. Thus, if your comments touch upon an issue that is only to be discussed in closed session or one where certain notices must be provided prior to the Board conducting any discussions, the Board will not be able to respond to your comments at this time. We will inform you if this is the case when you have finished speaking. Specifically, this situation may arise if you are discussing a particular employee (or employees) of the district or a particular student (or students).

Enrico D. Siano – BS/SBA

EDS/km