

## LEGAL ADVERTISEMENT REQUEST FOR PROPOSALS

NOTICE is hereby given that proposals are requested for Architect of Record, Engineer of Record and Environmental Specialist, and will be received, publicly opened and immediately read thereafter by the Stafford Township School District Board of Education through Lourdes LaGuardia, School Business Administrator/Board Secretary, in the County of Ocean, State of New Jersey, on May 16, 2019, at 10:00am for Architect of Record; at 10:30am for Engineer of Record; and 11:00am for Environmental Specialist prevailing time in the Stafford Room, Oxycocus Elementary School, 250 North Main Street, Manahawkin, NJ 08050.

The Request for Proposals will be available electronically on the district's website [www.staffordschools.org](http://www.staffordschools.org) beginning on Monday, April 15, 2019. Should prospective proposers have questions regarding the Request for Proposals, contact Lourdes LaGuardia, School Business Administrator/Board Secretary of the Stafford Township School District. In order to ensure that any and all addenda are issued in a timely fashion, all inquiries or requests for interpretation of the Request for Proposals must be submitted in writing to Lourdes LaGuardia, School Business Administrator/Board Secretary, Stafford Township Board of Education, 250 North Main Street, Manahawkin, NJ 08050 or via email [lguardia@staffordschools.org](mailto:lguardia@staffordschools.org) by May 2, 2019.

Proposals must be submitted in sealed packages. The sealed packages shall be delivered between the hours of 9:00 a.m. and 3:00 p.m., Monday through Friday, to the Office of the School Business Administrator, Oxycocus Elementary School, 250 North Main Street, Manahawkin, NJ 08050. The sealed packages shall bear the name and address of the proposer and shall be marked as "Architect of Record Proposal", "Engineer of Record Proposal" and/or "Environmental Specialist Proposal". The original and three copies of each proposal should be submitted. All proposals MUST be submitted and time- stamped by the Office of the Business Administrator no later than the date and time designated for opening. The Stafford Township School District Board of Education will not be liable for any proposals lost in the mail or misdirected by any party.

All proposers are required to comply with the requirements of PL 1975, Chapter 127, Affirmative Action Against Discrimination (N.J.A.C. 17:27). Attention is called to the fact that successful proposers shall ensure that employees and applicants for employment are not discriminated against because of their age, race, color, creed, sex, national origin, ancestry, marital status or affectional or sexual orientation. Proposers are further required to comply with the requirements of N.J.S.A. 10:5-31 et seq.

The Stafford Township School District Board of Education reserves the right to reject all proposals or to waive informality if such would be in the best interests of the Board of Education.

BY ORDER OF THE STAFFORD TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION  
Lourdes LaGuardia  
School Business Administrator/Board Secretary