

The Business Meeting of the Stafford Township Board of Education was held on March 19, 2009 at 7:00 PM in the Administration Building.

CALL TO ORDER

The Stafford Township Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press, Asbury Park Press and the Beacon. Notice has been posted in the office of the Stafford Township Clerk and all school buildings.

PLEDGE OF ALLEGIANCE**ROLL CALL**

Thomas Dellane
Sam Fierra
Scott Moses
Tammy Nicolini
Gregory Quille
Lori Wyrsh
Peter Slomkowski
Denise Harrington

ALSO PRESENT

Ronald L. Meinders
Judith DeStefano
Enrico D. Siano
Tracey Schneider, Esquire

ABSENT

Carol Williams

ROUTINE MATTERS *(The following Routine Matters were discussed)*

None

SUPERINTENDENT'S EDUCATIONAL REPORT AND PRESENTATIONS

1. Presentation: Six Month Review of the District's Energy Conservation Program - Mr. Joseph Meister and Mr. Paul Hamman, EEI.
2. Presentation: Stafford Intermediate School to hold their 6th Grade Promotion Ceremony in the Stafford Township Arts Center (STAC) on the following dates: June 11, 2009 & June 12, 2009.
3. Superintendent's Educational Report

Student Enrollment Report:

February 2008	-	2486
February 2009	-	2491

Staff Attendance Report:

		<u>February 2009</u>
Certificated Staff	-	98%
Support Staff	-	98%

February 2009Fire DrillsCode Blue Drills

Primary Learning Center – (2)	02/02/09 02/11/09	02/25/09
Ocean Acres – (2)	02/11/09 02/26/09	02/27/09
Oxycocus – (2)	02/02/09 02/10/09	02/18/09
McKinley – (2)	02/09/09 02/11/09	02/19/09
Intermediate – (2)	02/09/09 02/11/09	02/19/09

APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

To approve the minutes of the following meetings:

1. February 12, 2009

Absent: Scott Moses

A motion was made by Thomas Dellane and seconded by Tammy Nicolini to dispense with the reading and approve the minutes of the February 12, 2009 Meeting. Roll call vote: seven members present voted yes; Scott Moses abstained; motion passed.

2. February 19, 2009

Absent: Samuel Fierra

BUSINESS MEETING

MARCH 19, 2009

A motion was made by Lori Wyrsh and seconded by Gregory Quille to dispense with the reading and approve the minutes of the February 19, 2009 Meeting. Roll call vote: seven members present voted yes; Sam Fierra abstained; motion passed.

3. February 24, 2009

Absent: Gregory Quille, Samuel Fierra, Tammy Nicolini, Scott Moses

A motion was made by Thomas Dellane and seconded by Peter Slomkowski to dispense with the reading and approve the minutes of the February 24, 2009 Meeting. Roll call vote: four members present voted yes; Sam Fierra, Scott Moses, Tammy Nicolini, and Gregory Quille abstained; motion passed.

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

There were no comments at this portion of the meeting.

CLOSED SESSION

Litigation Update

CORRESPONDENCE TO AND FROM THE BOARD

None

BOARD BUSINESS

None

NEW BUSINESS

A. FINANCE/INSURANCE/TRANSPORTATION

The following Finance/Insurance/Transportation items were discussed:

Chairperson of the Finance/Insurance/Transportation Committee - Tammy Nicolini

Report: The Finance/Insurance/Transportation Committee has reviewed the following action items, has consulted with the Superintendent, School Business Administrator/Board Secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2008-2009 Goals and Objectives. In addition, we further certify that we have reviewed the attached bill list and are satisfied that curriculum related expenditures are directly related to the results of assessment data and that professional development expenditures are directly related to professional development plans.

1. To approve for payment of bills listed on the Bill Resolution dated March 19, 2009 totaling \$963,335.30. Attachment
2. To accept the Treasurer's Report for the month of January 2009 with a cash balance of \$4,871,749.55. Attachment
3. To accept the Secretary's Report for the month of January 2009 with a cash balance of \$4,871,749.55.
4. Certification of No Overexpenditures:
Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Enrico D. Siano, board secretary, certify that as of January 2009 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

Board Resolution:

Through the adoption of this resolution, we, the Stafford Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of January 2009, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. To approve the attached line item transfers.
6. To approve student ID #16206 from Point Pleasant to attend a BD class in the Oxycocus School at a tuition rate of \$7,957 (pro-rated) beginning February 25, 2009 and ending June 30, 2009. Student requires a personal teacher aide to be paid by the Point Pleasant School District at a cost of \$10,585.
7. To approve to apply for the Artist in Residency Grant in the amount of \$6,015.
8. To approve the attached revised Stafford Township Board of Education Separation Plan for all employees currently employed in the Stafford Township School District.
9. To approve the polling hours on Election Day, April 21, 2009 from 1:00 p.m. to 9:00 p.m.
10. To accept a check from the Stafford Township Education Foundation in the amount of \$2,050 for the Dolphin Project created by Kathleen Fennell.

11. To approve the disposal of a Baldwin (Hamilton) piano #257018 (late 60's early 70's), tag #03029-Stafford Township Board of Education, as piano does not work.
12. To approve the renewal of contract beginning July 1, 2009 and ending June 30, 2010 for Timothy Peters Plumbing & Heating Company, Inc. of Toms River, NJ for plumbing services with no increase in price over last year. Cost: \$80 per hour.
13. To approve the renewal of contract beginning July 1, 2009 and ending June 30, 2010 for Marlee Contractors LLC of Hammonton, NJ for cafeteria equipment repair services with no increase in price over last year. Cost: \$69.40 per hour.
14. To approve the renewal of contract beginning July 1, 2009 and ending June 30, 2010 for James Falkowski Electrical Contractor, Manahawkin, NJ for electrical services with no increase in price over last year. Cost: \$60 per hour.
15. To approve the renewal of contract beginning July 1, 2009 and ending June 30, 2010 for Rullo & Gleason of Verona, NJ for right to know compliance with no increase in price over last year. Cost: \$8,604.
16. To approve the renewal of contract beginning July 1, 2009 and ending June 30, 2010 for Marlee Contractors, LLC, Hammonton, NJ for HVAC repair and maintenance with no increase in price over last year. Cost: \$66.40 per hour.
17. To approve the renewal of contract beginning April 1, 2009 and ending October 31, 2010 for Greenleaf Landscape of Red Bank, NJ for grounds maintenance with no increase in price over last year. Cost: \$25,445.
18. To approve, on the recommendation of the school business administrator, a one year contractual agreement beginning September 1, 2009 and ending June 30, 2010 with Sodexo School Services(FSMC), food management provider for Stafford Township School District. The District shall pay the FSMC a management fee as follows: Twenty-Six Thousand Eighty Six Dollars (\$26,086) for the 2009-2010 Contract year. The management fee shall be calculated at the end of each accounting period during the school year and pro-rated for any partial accounting period. The FSMC shall be entitled to an administration fee of Twenty-Eight Thousand Seven Hundred Twenty-Four Dollars (\$28,724) computed at the end of each accounting period and pro- rated for any partial accounting period. The FSMC guarantee is a breakeven. If the annual financial return falls short of a breakeven amount, Sodexo shall pay the difference to the district in an amount not to exceed one hundred percent (100%) of Sodexo's annual management fee of Twenty-Six Thousand Eighty Six dollars (\$26,086). Because of new federal guidelines, the administrative fee (\$26,086) will be credited to the district.

A motion was made by Tammy Nicolini and seconded by Gregory Quille to approve Finance/Insurance/Transportation item(s) # 1-18. Roll call vote: eight members present voted yes; motion passed.

B. CURRICULUM/INSTRUCTION/TECHNOLOGY

The following Curriculum/Instruction/Technology items were discussed:

Chairperson of the Curriculum/Instruction/Technology Committee - Sam Fierra -

Report: The Curriculum/Instruction/Technology Committee has reviewed the following action items, has consulted with the Superintendent, Assistant Superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2008-2009 Goals and Objectives. In addition, we further certify that we have reviewed the attached professional development request list and are satisfied that each professional development event is directly related to the employee's duties, each event is fiscally prudent (consistent with N.J.S.A. 18A:11-12), that teaching staff requests are aligned to the New Jersey Core Curriculum Content Standards, and that administrator requests are aligned to the Professional Standards for School Leaders.

1. To approve the professional development requests shown on the attached listing.
2. To approve the revised 2008-2009 school calendar to include March 2, 2009 as an inclement weather day.
3. To approve the 2009-2010 school calendar.

A motion was made by Sam Fierra and seconded by Scott Moses to approve Curriculum/Instruction/Technology item(s) # 1-3. Roll call vote: eight members present voted yes; motion passed.

C. PERSONNEL

The following Personnel items were discussed:

Chairperson of the Personnel Committee - Denise Harrington

Report: The superintendent recommends the Board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants and are hereby recommended for an employment contract contingent upon the successful completion of their accredited degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial

appointments may be changed as District needs develop unless otherwise stipulated. The Personnel/Negotiations Committee has reviewed the following action items, has consulted with the Superintendent, Assistant Superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2008-2009 Goals and Objectives.

1. To approve the following requests for unpaid leaves of absence:
 - a. Victoria Clapper, teacher aide, February 17, 18, 19, 23, 24, 25, 26 and 27, 2009, medical reasons.
 - b. Debra Freiermuth, cafeteria/playground aide, February 13 and 18, 2009, personal reasons.
 - c. Desmond Brown, guidance counselor, beginning February 12, 2009 and returning May 25, 2009, medical reasons.
2. To approve the resignation of Dawn Colella, school greeter, effective March 6, 2009.
3. To approve Jean Gotthold as school greeter, Oxycocus Elementary School, beginning March 20, 2009 and ending June 30, 2009, Step 1.
4. To approve Sherry Dohn to provide homebound/parent-teacher home instruction for the remainder of the 2008-2009 school year, per negotiated agreement.
5. To approve the attached list of teachers for extracurricular positions for the 2008-2009 school year, per negotiated agreement.
6. To approve the attached list of students to participated in Student/Teacher fieldwork.
7. To approve the attached list of substitutes for the 2008-2009 school year.
8. To approve a pro-rated stipend for Louis Parziale for Black Seal License, February 20, 2009 thru June 30, 2009.

On the recommendation of the Superintendent, Ronald L. Meinders, a motion was made by Thomas Dellane and seconded by Scott Moses to approve Personnel item(s), # 1-8. Roll call vote: eight members present voted yes; motion passed.

D. POLICY/LEGISLATIVE/COMMUNICATIONS

The following Policy/Legislative items were discussed:

Chairperson of the Policy/Legislative Committee - Scott Moses Report:

The Policy/Legislative/Communications Committee has reviewed the following policies

and regulations, has consulted with the Board Attorney and other appropriate district officials, and hereby certify, pursuant to N.J.S.A. 18A:11-1, that the attached policies and regulations are in compliance with all applicable statutes and administrative code provisions and consistent with the Stafford Township Board of Education and the Stafford Township School District 2008-2009 Goals and Objectives. In addition, we further certify that the policies and regulations denoted with an asterisk '*' are being revised or adopted in accordance with recent changes in statute or administrative code.

1. To approve the first reading of the following new and/or revised bylaws and policies:

New:

Policy 2631 – New Jersey Quality Single Accountability Continuum (QSAC)*

Revise:

Bylaw 0134 – Board Self Evaluation

Bylaw 0142.1 – Nepotism*

Bylaw 0168 – Recording Board Meeting

Policy 1240 – Evaluation of Superintendent

Policy 1523 – Comprehensive Equity Plan*

Policy 2360 – Use of Technology

Policy 2422 – Health Education

Policy 2460 – Special Education/Sending Schools* (Waive Second Reading)

Policy 2467 – Surrogate Parents and Foster Parents* (Waive Second Reading)

Policy 2622 – Pupil Assessment* (Waive Second Reading)

Policy 3222 – Evaluation of Tenured Teaching Staff Members

Policy 3233 – Political Activities*

Policy 4233 – Political Activities*

Policy 5512.01 – Harassment, Intimidation and Bullying

Policy 6740 – Capital Reserve Account*

Policy 8422 – Reporting Accidents

2. To approve the first reading of the following regulations:

Regulation 1240 – Evaluation of Superintendent

Regulation 2461.03 – Special Education/Receiving Schools – Pupil Records* (Waive Second Reading)

Regulation 2460.1 – Special Education – Location, Identification, and Referral* (Waive Second Reading)

Regulation 2460.5 – Special Education – Participation in Statewide Testing* (Waive Second Reading)

Regulation 2460.7 – Special Education – Free and Appropriate Public

- Education* (Waive Second Reading)
- Regulation 2460.8 – Special Education – Transition From Early Intervention Programs to Preschool Programs* (Waive Second Reading)
- Regulation 2460.11 – Special Education – Maintenance, Access to and Confidentiality of Pupil Records* (Waive Second Reading)
- Regulation 3222 – Evaluation of Tenured Teaching Staff Members
- Regulation 3233 – Political Activities*
- Regulation 3432 – Sick Leave
- Regulation 4233 – Political Activities*
- Regulation 4432 – Sick Leave
- Regulation 6740 – Capital Reserve Account*
- Regulation 8630 – Emergency School Bus Procedures

3. To approve to repeal the following policy:
Policy 9110 – Quality Assurance Annual Report*

A motion was made by Scott Moses and seconded by Peter Slomkowski to approve Policy/Legislative item(s) # 1-3. Roll call vote: eight members present voted yes; motion passed.

E. BUILDING/GROUNDS/CAFETERIA

The following Buildings & Grounds/Cafeteria items were discussed:
Chairperson of the Buildings/Grounds/Cafeteria Committee - Peter Slomkowski
Report: The Buildings/Grounds/Cafeteria Committee has reviewed the following action items, has consulted with the School Business Administrator/Board Secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the Stafford Township Board of Education and the Stafford Township School District 2008-2009 Goals and Objectives.

No Action Items

OLD BUSINESS

ADVANCED PLANNING

1. Future meeting dates:
Board of Education Meetings:

Meeting	Date	Time	Place
Budget Hearing	03/31/09	7:00 p.m.	Administration Bldg.
Finance/Insurance/Transportation Business	04/07/09	6:00 p.m.	Administration Bldg.
NJQSAC Meeting	04/07/09	7:30 p.m.	Administration Bldg.
	05/14/09	7:00 p.m.	Administration Bldg.

COMMUNICATION FROM THE PUBLIC

There were no comments at this portion of the meeting.

CLOSED SESSION - PERSONNEL/NEGOTIATIONS

We are looking for a motion to re-enter closed session for the purposes of discussing a potential contractual arrangement. The discussions, at this time, fall within the attorney/client privilege.

Pursuant to the Open Public Meetings Act, the public will be excluded from this discussion.

However, the results of this discussion will be made public at a time when the Board decides that the issue is resolved.

A motion was made by Peter Slomkowski and seconded by Scott Moses to move on the above Resolution. Roll call vote: eight members present voted yes; motion passed.

A motion was made by Sam Fierra and seconded by Scott Moses to exit closed session and resume the regular meeting. Roll call vote: eight members present voted yes; motion passed.

TIME IN: 8:17 p.m.

TIME AT CONCLUSION OF CLOSED SESSION: 9:02 p.m.

BOARD OF EDUCATION INFORMATIONAL ITEMS

1. Informational Items:

ADJOURNMENT

A motion was made by Thomas Dellane and seconded by Scott Moses to adjourn the meeting at 9:05 p.m.

Enrico D. Siano – Board Secretary/
School Business Administrator

EDS:jkw
3/20/09