

Stafford Township School District
Office of the Superintendent
George J. Chidiac

Communication Flow Chart – Communicating with School Officials

Parents are often discouraged when they attempt to communicate with central office administrators and are sent back to building-based officials in order to resolve a problem their child may be experiencing in school. To prevent that frustration, parents can follow the “Chain of Command” below, to begin the communication sequence regarding their child’s problem. Many parental questions can be easily and completely answered by communicating directly with the educator in charge of the class or program.

Each parental inquiry should first be addressed at whatever level the initial action was taken, with appeals moving on to the next level on the chain of command. We have included telephone numbers and emails for an easy reference for parents – and encourage phone calls as the preferable method of communication.

A. Classroom, Building, Curriculum Inquiries, Student Discipline

1. Classroom Teacher		
2. Guidance Counselor or Case Manager		
3. Building Principal		
School	Principal	Phone Number
Intermediate School	Stephanie Bush sbush@staffordschools.org	609-978-5700 X1066
McKinley School	Margaret Hoffman mhoffman@staffordschools.org	609-978-5700 X1134
Ocean Acres School	Susan D’Alessandro sdalessandro@staffordschools.org	609-978-5700 X1198
Primary Learning Center	Lori Coyne lcoyne@staffordschools.org	609-978-5700 X1350
Oxycocus School	William Wilkinson wwilkinson@staffordschools.org	609-978-5700 X1270
4. Curriculum Inquiries - Curriculum & Instruction		
Supervisor	Jenny Graf jgraf@staffordschools.org	609-978-5700 X1104
5. Student Discipline – Pupil Services		
Director	David Ytreboe dytreboe@staffordschools.org	609-978-5700 x1335
6. Extended Day/Enrichment		
Director	Dawn Reo dreo@staffordschools.org	609-978-5700 x1306

B. On matters involving Special Education:

1. Classroom Teacher		
2. Case Manager		
3. Building Principal		
4. Supervisor of Special Services	Hope Scherlin hscherlin@staffordschools.org	609-978-5700 X1030

C. To resolve all matters, only after you have followed the levels outlined above:

Director of Personnel	Barbara D’Apuzzo bdapuzzo@staffordschools.org	609-978-5700 X1400
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D. To resolve all matters, only after you have followed the levels outlined above:

Superintendent of Schools	George J. Chidiac	609-978-5700 X1000
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