

**Stafford Township School District**  
Office of the Superintendent  
George J. Chidiac

*Communication Flow Chart – Communicating with School Officials*

Parents are often discouraged when they attempt to communicate with central office administrators and are sent back to building-based officials in order to resolve a problem their child may be experiencing in school. To prevent that frustration, parents can follow the “Chain of Command” below, to begin the communication sequence regarding their child’s problem. Many parental questions can be easily and completely answered by communicating directly with the educator in charge of the class or program.

Each parental inquiry should first be addressed at whatever level the initial action was taken, with appeals moving on to the next level on the chain of command. We have included telephone numbers and emails for an easy reference for parents – and encourage phone calls as the preferable method of communication.

**A. Classroom, Building, Curriculum Inquiries, Student Discipline Matters:**

<b>1. Classroom Teacher</b>		
<b>2. Guidance Counselor or Case Manager</b>		
<b>3. Building Principal</b>		
School	Principal/Director	Phone Number
Intermediate School	Sean Reilly <a href="mailto:sereilly@staffordschools.org">sereilly@staffordschools.org</a>	609-978-5700 X 1066
McKinley School	Margaret Hoffman <a href="mailto:mhoffman@staffordschools.org">mhoffman@staffordschools.org</a>	609-978-5700 X 1134
Ocean Acres School	Susan D'Alessandro <a href="mailto:sdalessandro@staffordschools.org">sdalessandro@staffordschools.org</a>	609-978-5700 X 1198
Primary Learning Center	Dawn Reo <a href="mailto:dreo@staffordschools.org">dreo@staffordschools.org</a>	609-978-5700 X 1350
Oxycocus School	William Wilkinson <a href="mailto:wwilkinson@staffordschools.org">wwilkinson@staffordschools.org</a>	609-978-5700 X 1270
<b>4. Curriculum Inquiries - Curriculum &amp; Instruction &amp; Enrichment</b>		
Director	Stephanie Bush <a href="mailto:sbush@staffordschools.org">sbush@staffordschools.org</a>	609-978-5700 X 1104
<b>5. Pupil Services/COVID/HIB</b>		
Director	David Ytreboe <a href="mailto:dytreboe@staffordschools.org">dytreboe@staffordschools.org</a>	609-978-5700 X 1272
<b>6. Extended Day</b>		
Director	William Wilkinson <a href="mailto:wwilkinson@staffordschools.org">wwilkinson@staffordschools.org</a>	609-978-5700 X 1454

**B. Special Education Matters:**

<b>1. Classroom Teacher</b>		
<b>2. Case Manager</b>		
<b>3. Building Principal</b>		
<b>4. Director of Special Services</b>	Dawn Reo <a href="mailto:dreo@staffordschools.org">dreo@staffordschools.org</a>	609-978-5700 X 1030

C. Transportation Matters:

<b>1. Classroom Teacher</b>		
<b>2. Building Principal</b>		
<b>3. Transportation Coordinator</b>	Michael Press <a href="mailto:lmorris@staffordschools.org">lmorris@staffordschools.org</a>	609-978-5700 X 1062
<b>4. Business Administrator</b>	Lourdes LaGuardia <a href="mailto:lla Guardia@staffordschools.org">lla Guardia@staffordschools.org</a>	609-978-5700 X 1032

D. Cafeteria Matters:

<b>1. Classroom Teacher</b>		
<b>2. Building Principal</b>		
<b>3. Sodexo Manager</b>	Shannon Loschiavo <a href="mailto:sloschiavo@staffordschools.org">sloschiavo@staffordschools.org</a>	609-978-5700 X 1151
<b>4. Business Administrator</b>	Lourdes LaGuardia <a href="mailto:lla Guardia@staffordschools.org">lla Guardia@staffordschools.org</a>	609-978-5700 X 1032

E. To resolve all matters, only after you have followed the levels outlined above:

<b>Director of Personnel</b>	David Ytreboe <a href="mailto:dytreboe@staffordschools.org">dytreboe@staffordschools.org</a>	609-978-5700 X 1272
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F. To resolve all matters, only after you have followed the levels outlined above:

<b>Superintendent of Schools</b>	George J. Chidiac	609-978-5700 X1000
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