CALL TO ORDER
The Stafford Township's Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press, Asbury Park Press, and the Beacon. Notice has been posted in the office of the Stafford Township Clerk and all school buildings.

ROLL CALL
Sharon Bialecki  Member
Wendy Cotter  Member
Michael Hemenway  Member
Carey Lawlor-Kessler  Member
Kevin Leonard  Member
Tammy Nicolini  Member
Sean Wasacz  Member
Beth Sicoli  Vice President
Joseph Sauer  President

ALSO PRESENT
George Chidiac  Superintendent
Steven Terhune  Interim B.S./S.B.A.
Tracey Schneider, Esq.  Board of Education Attorney

FLAG SALUTE
A. RECOGNITION/PRESENTATIONS

1. To present incidents of violence and vandalism and harassment, intimidation, and bullying.

2. Presentation on new ROD Grant by Paul Gibeault of Spiezle Architectural Group.

B. SUPERINTENDENT’S EDUCATIONAL REPORT – Attached

C. CLOSED SESSION

D. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

*NOTE: If a board member was absent (listed below), they are to abstain from the vote on that item/meeting.

To approve the minutes of the following meeting(s):

1. June 6, 2013 – Special Meeting (New Superintendent) – no absences
2. June 20, 2013 – Business Meeting – 1 absence (S. Wasacz)
3. June 20, 2013 – Closed Session – 1 absence (S. Wasacz)

Roll Call Vote:

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E. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

F. CORRESPONDENCE TO AND FROM THE BOARD

G. BOARD BUSINESS

1. To approve the 2013 – 2014 Handbook and Calendar pending any updates or changes.

2. To approve the attached revised Mission Statement.

4. To approve the Standing Orders from Dr. Mark Ditmar for the 2013 – 2014 school year. This will exclude Extended Year Programs.

5. To affirm the determination of the Superintendent regarding harassment, intimidation, and bullying incident investigation – McKinley #1.

6. To affirm the determination of the Superintendent regarding harassment, intimidation, and bullying incident investigation – Intermediate #1.

7. To approve the following resolution:

    BE IT HEREBY RESOLVED that the Stafford Township Board of Education authorizes the School Business Administrator to issue a Request for Proposal (RFP) for Health Insurance Broker Services.

8. To approve the slogan “Building a better world one student at a time.”

Roll Call Vote:

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NEW BUSINESS

H. FINANCE/INSURANCE/TRANSPORTATION

The following Finance/Insurance/Transportation items were discussed:

Chairperson of the Finance/Insurance/Transportation Committee – Kevin Leonard

Report: The Finance/Insurance/Transportation Committee has reviewed the following action items, has consulted with the superintendent, school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2013-2014 board/district goals. In addition, we further certify that we have reviewed the attached bill list and are satisfied that curriculum related expenditures are directly related to the results of assessment data and that professional development expenditures are directly related to professional development plans.

1. To approve for payment of bills listed on the Bill Resolution dated July 24, 2013 totaling $858,275.11.
2. To accept the Treasurer’s Report for the month of May 2013 with a cash balance of $4,481,275.19.

3. To accept the Secretary’s Report for the month of May 2013 with a cash balance of $4,481,275.19.

4. Certification of Overexpenditures:
   Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Steven Terhune, Interim Board Secretary, certify that as of May 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

__________________________     ________________
Board of Education Secretary     Date

Board Resolution:
Through the adoption of this resolution, we, the Stafford Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of May 2013, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. To approve the attached line item transfers.

6. To approve the attached list of donations.

7. To approve to apply for the FY 2014 IDEA Grant in the amount of $521,566 for Basic and $39,464 for Preschool.

8. To approve to apply for the FY 2014 No Child Left Behind (NCLB) Grant in the amount of $284,098.

9. To approve Preferred Home Health Care & Nursing Services, Inc. to provide one-to-one nursing services daily for Student I.D. #17395 beginning July 1, 2013 and ending August 23, 2013 at the rate of $47.00 per hour.

10. To approve the additional Federal Education Job Funds in the amount of $840 to be applied for project period July 2012 – September 2012.

11. To approve the attached list of in-district students for the Extended Year Program beginning July 8, 2013 and ending August 1, 2013.

12. To approve Student #18469 to attend The Education Academy for the 2013 – 2014 school year at a cost of $46,061.40.
13. To approve rescinding of the recommendation for the jointure agreement with the Pinelands Regional Board of Education for the 2013 – 2014 school year. The total cost would have been $31,872.96 for 180 days.

14. To approve the withdrawal of funds from the Capital Reserve Account in the amount of $750,000 for the Oxycocus Water Retention and Parking Lot Paving Projects in accordance with the awarded contract to the lowest qualified bidder. These funds had been previously allocated for this project in February 2013 but reverted back to the Capital Reserve Account by resolution in June 2013 due to the end of the fiscal year.

Roll Call Vote:

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I. CURRICULUM/INSTRUCTION/TECHNOLOGY

The following Curriculum/Instruction/Technology items were discussed:

Chairperson of the Curriculum/Instruction/Technology Committee – Beth Sicoli

Report: The Curriculum/Instruction/Technology Committee has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2013-2014 board/district goals. In addition, we further certify that we have reviewed the attached professional development request list and are satisfied that each professional development event is directly related to the employee’s duties, each event is fiscally prudent (consistent with N.J.S.A. 18A:11-12), that teaching staff requests are aligned to the New Jersey Core Curriculum Content Standards, and that administrator requests are aligned to the Professional Standards for School Leaders.

1. To approve the professional development requests shown on the attached listing.

2. To approve the Stafford Township School District to participate in the Regional Professional Development Academy for the 2013 – 2014 school year at a cost of $1,900.
J. PERSONNEL

The following Personnel items were discussed:

Chairperson of the Personnel Committee – Sharon Bialecki

Report: The superintendent recommends the board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants, in accordance with the board/district hiring policies/procedures, and are hereby recommended for an employment contract contingent upon the successful completion of their accredited degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the board of education. These initial assignments/appointments may be changed as district needs develop unless otherwise stipulated. The Personnel/Negotiations Committee has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2013-2014 board/district goals.

1. To approve the attached list of substitutes for the 2013 – 2014 school year.

2. To approve to terminate the employment contract of employee A effective September 15, 2013.

3. To approve the resignation of Matthew Lametta, Systems Specialist, effective July 31, 2013.

4. To approve the following teacher aides to provide homebound/home assistance instruction during the 2013 – 2014 school year: Gail Rua, Joanne Buterick, Lee Abbatemarco, Linda Fishman, Dorine Thompson, and Sarah Payne.

5. To approve the following teachers to provide homebound/home assistance instruction during the 2013 -2014 school year: Michael Dunlea, Lori Kundrat, Susan Madara, Laura Samuel, Lisa Toci, and Kathleen Tromm.
6. To approve the following requests for other unpaid leave of absences:
   
a. Leslie Austin, teacher aide, beginning May 15, 2013 and returning June 1, 2013.
   

7. To approve Richard Czyz as Director of Curriculum & Instruction, beginning August 1, 2013 and ending June 30, 2014, Step 6 of the Stafford Township Board of Education/STAA Agreement. This is a replacement position.

8. To approve Corey Finke as Elementary School Teacher, Ronald L. Meinders Primary Learning Center, maternity leave replacement position, beginning September 1, 2013 and ending February 28, 2014, Step 2 of the Stafford Township Board of Education/STEA Agreement. This is a maternity leave replacement position.

9. To approve Margaret Reilley as Preschool Teacher, Oxycocus Elementary School, beginning September 1, 2013 and ending June 30, 2014, Step 1 of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

10. To approve Andrea Cataldo as Preschool Teacher, Oxycocus Elementary School, beginning September 1, 2013 and ending June 30, 2014, Step 1 + BA 15, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

11. To approve Jenelle Kreybig as Teacher, Intermediate School, beginning September 1, 2013 and ending June 30, 2014, Step 2, BA+15, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

12. To approve Kristin Ducker as Teacher of Health & Physical Education, Ronald L. Meinders Primary Learning Center, beginning September 1, 2013 and ending June 30, 2014, Step 3, +MA, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

13. To approve Jill Renner as Speech Correctionist, Ocean Acres Elementary School, beginning September 1, 2013 and ending June 30, 2014, Step 1, +CCC-Pending Documentation, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

14. To approve Giacinto D'Agostino as Teacher, Intermediate School, beginning September 1, 2013 and ending June 30, 2014, Step 9 of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
15. To approve Sunday D’Arcangelo as Teacher of English, Intermediate School, beginning September 1, 2013 and ending June 30, 2014, Step 2, +MA of the Stafford Township Board of Education/STEA Agreement. This is a maternity leave replacement position.

16. To approve to remove Cynthia Ulics from the 2013 Summer Bridges Program and approve to add Roxanne Callahan to the 2013 Summer Bridges Program beginning July 8, 2013 and ending August 1, 2013.

17. To approve Katherine Zurich to receive a Masters Stipend of $1,450 (pro-rated, etc.) per year beginning September 1, 2014.

18. To approve Lenina McCord as School Bus Driver Trainer.

19. To approve Tracy Robinson as Transportation Aide Trainer.

20. To approve the job descriptions for C-12 School Bus Driver Trainer and C-13 Transportation Aide Trainer.

21. To approve Catherine Grant and Nadine Burgess for 6th Grade Math Curriculum Development beginning July 2013 and ending August 2013. The cost as per negotiated agreement.

22. To approve the attached list of After-School Enrichment Programs and personnel. Cost: per negotiated agreement.

23. To approve the attached list of personnel for Extra Curricular Positions beginning September 2013 and ending June 2014 as per negotiated agreement.

24. To approve the change of assignment for the attached list of personnel for the 2013 -2014 school year.

25. To approve the transfer of assignment for the attached list of personnel for the 2013 – 2014 school year.

26. To approve the attached revised organizational chart – Regulation R2120.

27. To approve the rate increase of two percent for no call and on call substitute bus drivers and no call substitute attendants. The drivers will increase from $27.00 per route to $27.54 per route. The attendants will increase from $13.00 per route to $13.26 per route beginning July 1, 2013 and ending June 30, 2014.
28. To approve the following new and revised job descriptions:
    A-19 Community School Manager (new)
    B-14 Director of Personnel (new)
    B-15 Director of Pupil Services (new)
    B-16 Director of Data & Assessment (new)
    B-17 Director of Special Services & Preschool (new)
    B-18 Director of Technology, Professional Development & Grants (new)
    B-2 Director of Curriculum & Instruction (revised)

29. To rescind the following job descriptions:
    A-34 Assistant to the STAC Manager
    B-3 Director of Special Services
    B-4 Director of Technology Integration/Information & Assessment
    B-9 Director of Preschool Program/Special Projects
    B-11 Supervisor of Grants/Initiatives/Special Programs
    B-12 Director of Human Resources & Instructional Services
    B-13 Student Enrichment Program Coordinator

30. To approve a boilerman’s stipend for James Sheppard effective May 1, 2013.

Roll Call Vote:

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K. POLICY/LEGISLATIVE

The following Policy/Legislative items were discussed:

Chairperson of the Policy/Legislative Committee – Tammy Nicolini

Report: The Policy/Legislative/Communications Committee has reviewed the following policies and regulations, has consulted with the board attorney and other appropriate district officials, and hereby certify, pursuant to N.J.S.A. 18A:11-1, that the attached policies and regulations are in compliance with all applicable statutes and administrative code provisions and are consistent with the 2013-2014 board/district goals.

1. To approve a second reading of the following new policy:

    Policy 6113 – E-Rate
3. To approve a second reading of the following revised policies and regulations:

- Policy 2340 – Class Trips
- Regulation 2340 – Class Trips
- Regulation 2414 – At Risk Pupils
- Regulation 4211 – Support Staff Attendance
- Policy 5511 – Dress and Grooming
- Policy 5613 - Conduct Threat: Assessment to Determine Whether Student Poses Real Danger
- Regulation 5613 - Conduct Threat: Assessment to Determine Whether Student Poses Real Danger
- Policy 8600 - Transportation
- Policy 8630 – Bus Driver Responsibility
- Policy 9120 – Public Information Program
- Regulation 9120 – Public Information Program

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K. BUILDINGS/GROUNDS/CAFETERIA

The following Buildings/Grounds/Cafeteria items were discussed:

- Chairperson of the Buildings/Grounds/Cafeteria Committee – Sean Wasacz

Report: The Buildings/Grounds/Cafeteria Committee has reviewed the following action items, has consulted with the school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2013-2014 board/district goals.

L. ADVANCED PLANNING

M. COMMUNICATION FROM THE PUBLIC

N. CLOSED SESSION (IF NEEDED)

O. BOARD OF EDUCATION INFORMATIONAL ITEMS
The Stafford Township Board of Education welcomes the opportunity to hear what members of the public have to say about matters of public interest. However, we do have specific procedures in place for you to bring your concerns to the proper personnel. We refer to this as the chain of command. For example, if you have a concern involving something within the classroom, we would ask that you first speak to the teacher, and if necessary, the principal. If you have not utilized the chain of command, we would ask that you please do so prior to addressing your concerns in this meeting so that the district personnel are given the opportunity to resolve these matters to your satisfaction. If, after utilizing the chain of command, you feel your concerns have not been addressed, we welcome you to return to the next Board meeting to voice your concern. If you have any questions about the chain of command (or the appropriate person to whom you should address your concern), please feel free to ask any member of the Board at the break or when this meeting concludes. We would also like to make you aware that there are certain matters that the Board can only discuss in closed session. Thus, if your comments touch upon an issue that is only to be discussed in closed session or one where certain notices must be provided prior to the Board conducting any discussions, the Board will not be able to respond to your comments at this time. We will inform you if this is the case when you have finished speaking. Specifically, this situation may arise if you are discussing a particular employee (or employees) of the district or a particular student (or students).